



Centre for Quantitative Economics and Data Science

Functionalities and Members of the committees

I. Academic Committee:

Functions:

- Planning all academic activities.
- Making recommendations for thrust areas of research in the department.
- Helping to formulate the execution methodology for smooth academic function of the department.
- Assigning and guides for research scholars and course work.
- Performing other functions as may be assigned by the Governing Body.

Member(s):

- Head of the Centre (Chairman)
- Dr. Manish Kumar Pandey (Member)
- Dr. Mrinal Jana (Member)
- Dr Saheli Bose (Member)
- Dr Tina Dutta (Member)
- Dr. Kusum Lata Mishra (Member)

II. Budget, Purchase and Maintenance Committee

Functions:

- Requesting for Budgets estimation and specifications from concerned Lab In-charges and other faculty members.
- Consolidating all budgets and forwarding to the Institute Purchase Committee after processing through the Departmental Policy Committee.
- Monitoring the condition of the equipment and arranging servicing of the equipment as and when required.

Member(s):

- Head of the Centre (Chairman)
- Dr. Manish Kumar Pandey (Member)
- Dr. Mrinal Jana (Member)
- Dr Pushkal Kumar (Member)

III. Research Colloquium

Functions:

- To facilitate organization of talks and hands-on sessions
- Enable knowledge exchange in the teaching and research areas of the faculty members.

Member(s):

- Head of the Centre (Chairman)
- Dr. Manish Kumar Pandey (Member)
- Dr. Shrimoyee Ganguly
- Dr. Lakshman Mahato



बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि० अनु० आ० अधिनियम १९६६ की धारा ३ के तहत मानित विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)
मेसरा, राँची- ८३५२१५ (भारत) || MESRA, RANCHI - 835 215 (INDIA)

IV. Policy Committee:

Functions:

- Drafting policies for the functioning of the Centre of Quantitative Economics and Data Science (CQEDS) in line with the vision and goals of the Centre as well as BIT Mesra
- Coordinating with Industry and Academia for formulating of policies for establishing and running "Centre for Excellence"
- Reviewing requests for additions, modifications of policies and maintain a timeline for review of current policy and procedure

Member(s):

- Head of the Centre (Chairman)
- Dr. Manish Kumar Pandey (Member)
- Dr. Mrinal Jana (Member)
- Dr. Kusum Lata Mishra
- Dr. Sunny Bhushan

V. Program Coordinator

Functions:

- Coordinating with students for their administrative requirements (semester registration, ERP issues, connectivity/institute email) and grievances
- Periodically reviewing the progress of the students
- Arranging submission of project/thesis at the end of a semester

Member(s):

- Dr. Mrinal Jana (Coordinator IMSc. (QEDS))
- Dr. Sunny Bhushan
- Dr. Saheli Bose

VI. Quality Assurance Committee

Functions:

- Responsibility for the overall quality of the various programs of the Centre.
- Will identify areas of improvement across all programs of the Centre.
- Interface with the IQAC on behalf of the Centre.
- Submit all (NAAC, NBA) reports to IQAC.

Member(s):

- Head of the Centre (Chairman)
- Dr. Manish Kumar Pandey (Member)
- Dr. Shreyashi Basak

VII. Training-Placement Coordination and Feedback Committee

Functions:

- Ensuring coordination between the Centre and Training-Placement Cell of BIT, Mesra to aid student undergo internship and facilitation of placement activities
- Taking student feedback and sharing the same with the Centre's Academic committee to assist them in their functionality.

Member(s):

- Dr. Manish K. Pandey & Dr Saheli Bose (Coordinators)



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VIII. Departmental Timetable Committee

Functions:

- Preparing Departmental Class Timetables.
- Preparing Individual Faculty Timetables.
- Preparing workload of individual faculty.
- Incorporating changes if required with the permission of higher authority and intimating the same to Central Timetable Coordinator.

Member(s):

- Dr Tina Dutta (Coordinator)
- Dr. Ashkamini

IX. Student Event Monitoring Committee

Functions:

- Organizing various training programs with experts to provide career guidance & counselling.
- Organizing co and extracurricular activities as well as technical events at the Centre level and also ensuring the participation of the students at the institute and National level.

Member(s):

- Dr. Shrimoyee Ganguly (Coordinator)
- Dr. Ashkamini

X. ERP Committee

Functions:

- Resolving any issues related to ERP for Students and Faculty members

Member(s):

- Dr. Mrinal Jana (Coordinator)
- Dr. Lakshman Mahato

XI. Portal Management Committee

Functions:

- Managing the CQEDS portal in BIT, Mesra Website.

Member(s):

- Dr. Manish Kumar Pandey (Coordinator)
- Dr. Mrinal Jana

XII. Grievance Committee

Functions:

- Taking faculty feedback and ensuring that their grievances are resolved in a timely manner.

Member(s):

- Head of the Centre. (Chairman)



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XIII. Women Cell

Functions:

- To facilitate a gender-sensitive and congenial working environment so that women at workplace are not subjected to gender-specific discrimination or harassment.

Member(s):

- Dr. Tina Dutta (Coordinator)
- Dr. Kusum Lata Mishra

XIV. Lab Committee

Functions:

- To provide a support system for the students to use the lab for academic purposes.
- To initiate measures for enhancing the lab facilities for the students.
- To determine the requirements for students in effectively utilizing the computer lab.
- To get suggestions periodically from the students for improvement.

Member(s):

- Dr. Manish Kumar Pandey (Coordinator)
- Dr. Pushkal Kumar

XV. Library Committee

Member(s):

- Dr. Lakshman Mahato

XVI. Ph.D Coordination Committee

Member(s): Dr. Kusum Lata Mishra

XVII. Data Management and Newsletter Committee

Member(s):

- Dr. Shrimoyee Ganguly (Editor)
- Dr. Pushkal Kumar (Associate Editor)