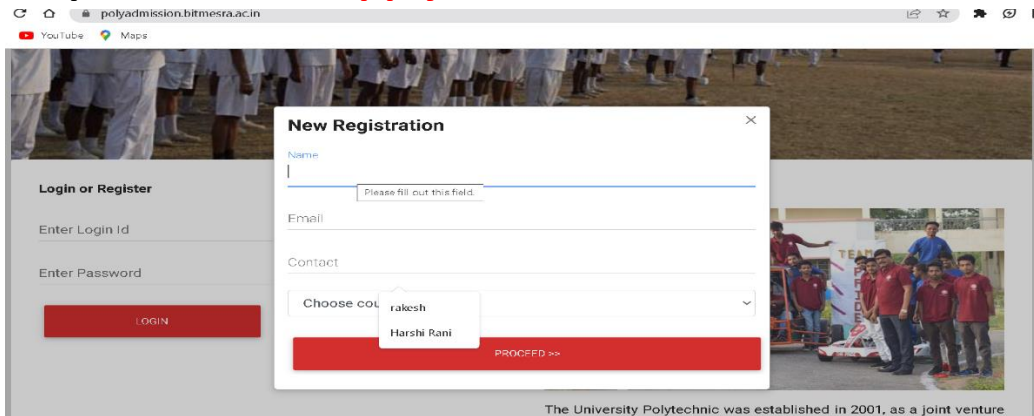


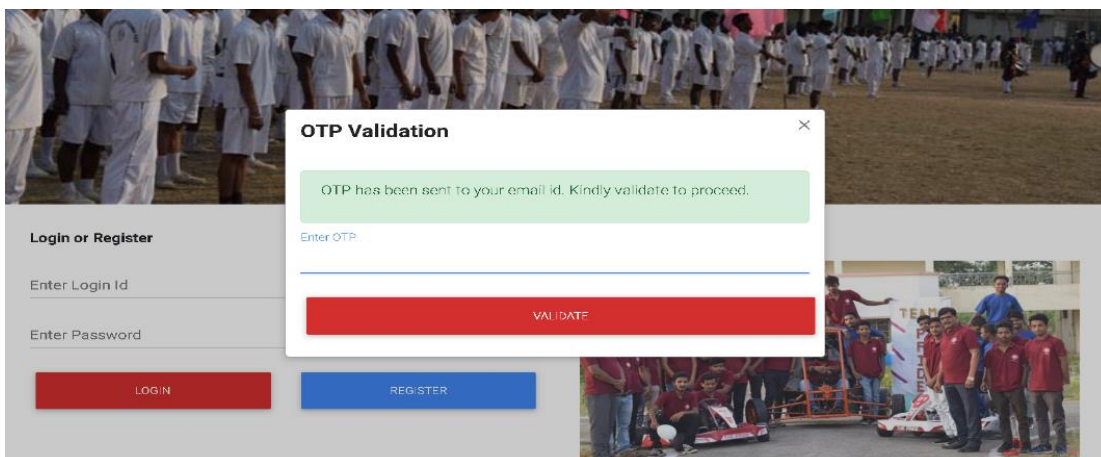
Steps in Filling-up Online Application form

Step 1. Click on **Apply Online** Button



The screenshot shows a web browser window with the URL `polyadmission.bitmesra.ac.in`. The page features a 'Login or Register' section with fields for 'Enter Login Id' and 'Enter Password', and a red 'LOGIN' button. A 'New Registration' modal is open, containing fields for 'Name', 'Email', and 'Contact'. A dropdown menu for 'Choose course' is open, showing options 'rakesh' and 'Harshi Rani'. A red 'PROCEED >>' button is at the bottom of the modal. The background image shows a group of students in white uniforms on a field.

- **Click on New Registration**
- **Fill details**
 - **Name**
 - **Email id**
 - **Contact Number**
 - **Choose Course**
 - **After filling in the above data submit it. OTP will be sent to registered email id**



The screenshot shows the same web browser window. The 'New Registration' modal is closed, and the 'OTP Validation' modal is open. It displays a green message: 'OTP has been sent to your email id. Kindly validate to proceed.' Below the message is an 'Enter OTP' field and a red 'VALIDATE' button. The background image shows a group of students in white uniforms on a field.

- **OTP and Password**
 - a) **Check your email and submit OTP**
 - b) **Password will be sent to registered email id (keep the password ready for all future login)**

Step 2. Logging In

Login or Register

Enter Login Id

Enter Password

LOG IN **REGISTER**

University Polytechnic

The University Polytechnic was established in 2001, as a joint venture of the Department of Welfare, Government of Jharkhand and BIT, Mesra to impart Diploma and B. Sc (MIT) level technical education

- Enter email id and password sent to our registered email id.
- Click on LOGIN Button

Step 3. Fill-up Personal details and save draft

Hi, Adya | Selected Course : Diploma

Personal Details Branch Choice Marks Details Upload Documents Payment Details

Personal Details **REVIEW APPLICATION**

Basic Details

Name (in English)

Enter Name (in English)

Date of birth **Gender**

Date of birth Choose gender

Father Name **Mother Name**

Father's Name Mother's Name

Category

Choose category Mesra Panchayat Nominee

A) Fill up Branch Choice and save draft.

Hi, Adya | Selected Course : Diploma

Personal Details Branch Choice Marks Details Upload Documents Payment Details

Branch Choice **REVIEW APPLICATION**

Choose your preference

Preference 1

<<--Choose preference one-->>

Preference 2

<< Choose preference two -->>

Preference 3

<< Choose preference three -->>

Preference 4

<<--Choose preference four-->>

<https://polytechnic.mesra.ac.in/MyBranchChoice>

B) Fill up Marks Details and save draft.

Exam	Board	YOP	Full Marks	Secured Marks	% Marks	Div.
Matric/Equivalent	Choose Boa	Choose Yr				

Maths(a)	Science(b)	Total(a+b)	Average % of Marks [(a+b)/2]
Math marks	Science marks	Total marks	Average % of marks

C) Upload Documents

- Profile Photograph
- Payment Receipt
- Certificates

In Accordance with the requirements of the Applied course, upload essential documents. (**Refer Information broacher**).

Profile Image

Payment Receipt

Matric Mark Sheet

Intermediate Mark Sheet

D) Application Fee Payment Details

- E-Receipt Number
- Account
- Payment Date

For Help on Application Fee payment **Refer to Supporting page “Help on Application Fees Payment” through SBI collect.**

Gmail YouTube Maps

Hi, Adya | Selected Course: Diploma

Personal Details Branch Choice Marks Details Upload Documents Payment Details

Click on SBI Collect to Pay Online

REVIEW APPLICATION

SBI COLLECT

E-Receipt No.
E-Receipt No. _____

Amount **Payment Date**

<--Choose Amount--> Payment Date _____

SAVE DRAFT

E) Review and Submit Application