



Birla Institute of Technology
(Deemed University under section 3 of UGC ACT, 1956)
Mesra, Ranchi - 835215

APPLICATION FOR THE POST OF DEPUTY REGISTRAR / ASSISTANT REGISTRAR

To
Registrar,
Birla Institute of Technology Mesra
Ranchi – 835 215, Jharkhand

Photograph

1.	Name in full (in Capital letter, Please underline Surname)		
2.	Name of Father / Husband		
3.	a. Marital Status	b. Male / Female :	
4.	a. Permanent address	b. Address for correspondence	
	Phone No. (with STD code)	E-mail ID	
5.	Details of the post applied for:		
	a) Post applied for		
	b) Advertisement No. and Date		
6.	Date of birth (please attach true copy of certificate)		
7.	Are you a citizen of India by birth or by domicile?		
8.	Please state your category (SC/ST/OBC/PD/General) (Please attach true copy of certificate in case of SC/ST/OBC/PD)		
9.	If the appointment is offered, how much time would you need before joining the post?		

10. **Details of educational qualifications:** Please give particulars of all examinations passed and degrees obtained commencing with the High School Leaving Examination (10th standard / Matriculation). Please attach duly attested true copies of certificates and mark sheets.

Sl. No.	School / College / Institute	Date of entry	Date of leaving	Name of the Board / University / Institution	Examination / Degree / Diploma passed	Distinction / Class / Division	Subjects (Please mention field of specialization, honours, etc, where applicable)	Percentage of marks or C.P.I.	Year of passing

11. **Employment Details:** Please give particulars of your present and past employments in chronological order, starting with the present one :

Sl. No.	Organisation / Institute	Position held	Nature of duties / work	Date of joining	Date of leaving	Last Pay & Scale of pay	Additional remarks about experience, if any.*

