



**Birla Institute of Technology**  
(Deemed University under section 3 of UGC ACT, 1956)  
Mesra, Ranchi - 835215

**APPLICATION FOR ASSISTANT REGISTRAR**

**To**  
**Registrar,**  
**Birla Institute of Technology Mesra**  
**Ranchi – 835 215, Jharkhand**

Photograph

1.	<b>Name in full (in capital letters) (Underline Surname)</b>		
2.	<b>Name of Father / Husband</b>		
3.	a. Marital Status	b. Male / Female :	
4.	a. Permanent address	b. Address for correspondence	
	Phone No. (with STD code)	E-mail ID	
5.	<b>Details of the post applied for:</b>		
	a) Post applied for		
	b) Advertisement No. and Date		
	c) Department		
6.	<b>Date of birth</b> (please attach true copy of certificate )		
7.	<b>Are you a citizen of India by birth or by domicile?</b>		
8.	<b>Please state your category (SC/ST/OBC/PD/General)</b> (Please attach true copy of certificate in case of SC/ST/OBC/PD)	<input type="text"/>	
9.	<b>If the appointment is offered, how much time would you need before joining the post?</b>		

10. **Details of educational qualifications:** Please give particulars of all examinations passed and degrees obtained commencing with the High School Leaving Examination (10<sup>th</sup> standard / Matriculation). Please attach true copies of certificates and mark sheets duly attested.

Sl. No.	School / College / Institute	Date of entry	Date of leaving	Name of the Board / University / Institution	Examination / Degree / Diploma passed	Distinction / Class / Division	Subjects (Please mention field of specialization, honours, etc, where applicable)	Percentage of marks or C.P.I.	Year of passing

11. **Details of employments:** Please give particulars of your present and past employments in chronological order, starting with the present one :

Sl. No.	Organisation / Institute	Position held	Nature of duties / work	Date of joining	Date of leaving	Last Pay & Scale of pay	Additional remarks about experience, if any.*

