

CALL FOR EXPRESSION OF INTEREST **FROM ERP CONSULTANTS**

The Birla Institute of Technology, Mesra, Ranchi invites Expression of Interest (EOI), from Qualified and Experienced ERP consultants, who have experience of implementing ERP systems in Universities / Institutions of Repute.

The Institute desires to implement ERP system in all the areas and activities of the institute with a view to plan, monitor and control those activities and should be able to generate the required Reports on Demand for specified duration. The list of activities to be covered is indicative only and many more areas and activities may be required to be covered. The system to be implemented should be future proof and allow the institution to grow and expand its activities and operations in following areas:

1. Student life cycle (including Admission, Semester Registration, Examination, Academic activities, e.g. Roll Lists, Time Tables etc.).
2. Research Projects Management.
3. Paperless Office.
4. HR and Payroll (incl. Salary processing, Leaves, Career Advancement support, Document/Records Management etc.).
5. Finance (including Accounting, Budgeting, Student Fee payment etc., Government Grant Management, Utilization Certificate, Payments)
6. Purchase and Inventory Management (including tendering, rate comparison, vendor registration, Central stores and warehouse management, scrap management).
7. Halls/Hostels/Quarter/Residence management / Shops Allotment (including Room allocation, Vacancy report etc.).
8. Estate Management (including security, Guest/visitors in-out, Civil repair complaints Maintenance, Transport Management, Land Records Management).
9. Fixed Asset Management.
10. Energy Management (Recovery of Electricity Charges), Managing Electric Maintenance operations.
11. Alumni Network Management.
12. Legal Records Management.
13. Events Management like – Convocations, Cultural functions, Sports meets, Seminars and Symposiums.

14. Provisions for capturing agenda of various meetings (including Finance Committees, Board of Governors, Board of Studies, Academic Councils etc.)
15. Students activities like NCC, NSS, Fine Arts, Music Club, and various other societies of the Institute (for the purpose of preparation of Annual Report)

Interested consultants are requested to fill the attached form herewith and submit it along with their summary proposal by the 26th of April 2021 through email (Details provided below). Please also attach a complete list of clientele where your offerings are currently deployed.

This call of EOI shall not be binding on the Institute in any way regarding the final choice of a deployment partner.

The Institute reserves the right to cancel the project at any point in time.

Address for submission of Technical Specifications and Proposal: All proposals as per the Technical Specifications attached as Annexure-A may be forwarded to:
pic-ictc@bitmesra.ac.in

(Please specify “**EOI from ERP Consultants**” as the subject line).

For Overview of Information about the Institute please visit our website
“www.bitmesra.ac.in”

For any queries, feel free to contact:

Dr. Abhijit Mustafi, Prof. (I/c) ICTC at **(+91)-9431382747**

REGISTRAR



TECHNICAL SPECIFICATIONS

**(to be specified by the party, use additional sheets as per requirement.
Restrict your answer to be point specific.)**

Please specify at least three technical institutes where you have provided your services as an ERP Consultant	
Please specify whether or not you have deployed ERP System in any institute with a student strength greater than 3500 students	
Please specify whether the system deployed is currently operational in any technical Institute with an NIRF ranking between 1 to 50	
Please specify whether the ERP system implemented by you has Choice Based Credit System (CBCS) based academic modules e.g. Semester Registration, Examination etc.	
Please specify whether the ERP System implemented has support for multiple campuses / units.	
Please specify whether the ERP System deployed is cloud based	
Please specify whether the ERP System deployed is compliant with all government directives regarding taxes (statutory compliances like PF, ESI, Income Tax, GST etc.)	
Please specify whether the ERP System Deployed has provision for all standard reports as required by various government and academic agencies like (AICTE, UGC) and Ranking agencies like NIRF	
Please specify whether the ERP System deployed has support for handling government grants as received by faculty members for conducting academic research, Industrial and Sponsored Research	
Please specify whether the offered solution shall be custom designed or based on an off the shelf product like Drupal, Joomla, PeopleSoft etc.	
Please specify the number of Institutes where your software has been operational for more than four years	

Please specify whether you would be in position to provide on site support personnel post deployment?	
Please specify whether your system would have a query generator interface or further reporting would need to be treated as additional scope of work	
Please specify how you would guarantee the security credentials of the proposed system	
Please specify your billing model –per student, subscription, lump sum payments etc.	
Please specify the annual turnover of your company and the total manpower strength employed with your concern specific to the ERP domain	
Provide the email of three contact points in your client installation base for our reference.	

