



बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि. ० अमु. ० आ. ० अधिनियम १९५६ की धारा ३ के तहत मान्यता प्राप्त विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)
मेसरा, राँची- ८३५२१५ (भारत) | MESRA, RANCHI - 835 215 (INDIA)

फोन/Phone: (EPBX) 0651-2275444/2275896,2276002/2276006 फैक्स/Fax: 0651-2275401/2276052 वेबसाइट/website: www.bitmesra.ac.in

Ref.: APO/2023-24/ 131

Dated 07th June 2024

NOTICE

REGARDING REVOKE/WITHDRAWAL OF B. Sc. EXIT APPLICATION

With reference to the notice regarding B.Sc. Exit Option Application for Integrated M. Sc. Students [Ref.: APO/2023-24/115 dated 01st April 2024], it is hereby notified that such students who wish to revoke/withdraw the B. Sc. Exit application may do so by filling up the Application Form for Undergraduate Students (attached) and submit the same with all necessary signatures and enclosures to the Academic Programme Office on or before **21st June 2024 (Friday)**.

The students must also undertake in the application form that they shall not avail the exit option again.

Head of the Departments are requested to put up their recommendations while forwarding the application of the students.

Dr. Sanjay Kumar Jha
Dean (UGS)

Copy To:

1. Concerned HoDs
2. All Deans / Associate Deans / Director-IQAC
3. Registrar / Controller of Examinations
4. Dy. Comptroller / Dy. Finance Officer
5. Asst. Registrars' (Acad. Prog. / Exam.)
6. P.S. to the Hon'ble Vice Chancellor
7. File

Encl: Application Form for Undergraduate Students



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Date: ___/___/20__

Application Form for Undergraduate Students

Please tick (✓) in the following box:

Registration	Temporary Withdrawal	Permanent Withdrawal	Project work/Fund	Leave
Exit from I.MSc	Others (Specify in case of others):			

Subject:

Student's Information

Name: Roll No:

Department: Contact Number (students):

Duration: Email id (Students):

Enclosures: Contact Number (Parents):

Dear Sir/Madam,

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Signature of Student

FOR OFFICIAL USE ONLY

Department Office Main Campus / Off Campus

Comments: Recommended/ Not Recommended (Specify reason in either case)

Signature of Faculty Advisor _____ Signature of HOD _____ Director / In Charge _____

N.B: Application without comments by the forwarding authorities may not be considered. Sign of Director/In charge is mandatory for Off-campus only.

Comments:

Approved / Not Approved

Asst. Registrar (Academic Programmes) _____ Dean (Undergraduate Studies) _____