



बिरला प्रौद्योगिकी संस्थान  
BIRLA INSTITUTE OF TECHNOLOGY  
वि. ० अणु. आ. ० अधिनियम १९५६ की धारा ३ के तहत मान्यता प्राप्त विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956  
मेसरा, राँची- ८३५२१५ (भारत) || MESRA, RANCHI - 835 215 (INDIA)

फोन/Phone: (EPBX) 0651-2275444/2275896,2276002/2276006 फैक्स/Fax: 0651-2275401/2276052 वेबसाइट/website: [www.bitmesra.ac.in](http://www.bitmesra.ac.in)

Ref.: SemFee/Regn/2022-23/62

Date : 19 December 2022

**Attention: PhD Scholars**

**Extension of date for semester fee and registration (SP 2023) till 02 Jan 2023**

With reference to the Notice No. SemFee/Regn/2022-23/52 dated 03 December 2022 (copy enclosed), it is notified that date for registration (SPRING 2023) for the PhD scholars **has been extended till 02 January 2023.**

Hence, it is informed to pay semester fee and register accordingly. Further, it may be noted that **no further extension of date for registration shall be given.**

Dr. Nisha Gupta  
Dean (PGS)

*Copy to:*

1. All Deans/Associate Dean/Director-IQAC/Registrar/CoE/CoA
2. All Head of the Departments/Directors/Incharge Off Campuses/Director-Univ.Polytechnic
3. Dy. Comptroller/Dy. Finance Officer/Asst. Registrar (AP)
4. Students Mess Accounts
5. Webmaster
6. P.S. to Vice-Chancellor



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Ref.: SemFee/Regn/2022-23/52

Date : 03 December 2022

NOTICE

SEMESTER FEE AND REGISTRATION FOR SPRING 2023

The notice on payment of semester fees and registration schedule is released here for your further necessary action.

Payment of Semester Fee for **SPRING 2023** Session will be accepted through online mode from dates given below:

Semester Fee and Registration:

- Through Students' ERP Portal : From 15-12-2022
- NEFT/RTGS using unique virtual A/c Number\*

*\*Students have to apply for generation of UVAN through ERP portal which will take 2 working days for updating.*

Students making payment of semester fee after availing education loan are required to make their payment **ONLY** through UVAN and they must match the semester fee as shown in the Student's ERP Portal with the payment being made.

It may be noted that for the students paying through NEFT/RTGS, the ERP registration shall commence after 72 hours of payment.

- All UG, PG and PhD students except 2<sup>nd</sup> semester B.Tech, B.Arch, B.Pharm, BHMCT IMSc, M.Tech (EVT), MTech-CSE (COGNIZANT) and Group-B (BBA, BCA and BAM) are hereby informed to pay the semester fee for SP 2023 session from 15 December 2022 and register through ERP portal from 20 December to 2 January 2023 (*PhD Scholars from 16 December to 19 December 2022*). Their offline classes shall be commenced from 3 January 2023.
- The students shall not be allowed to pay partial fee payment and hence they have to pay full semester fee and register accordingly.
- The students failing to pay full fee and register for SP 2023 on or before 2 January 2023, may register from 3 January to 10 January by paying full fee with late fine charges of Rs. 4000/-.
- The students shall not be allowed to attend classes without registration in SP 2023. The ERP portal shall be closed on 11 January 2023. Thus, the students failing to register till 10 January 2022, shall not be allowed to register and hence they will have to take temporary withdrawal in SP 2023.

- The students availing loan facility, may submit a request with a valid proof to the DAAC to pay their semester fee till the receipt of loan amount. Based on the approval, they may be permitted by DPGS/DUGS to attend classes.


#### Mess Dues/Advance Payments (BIT, Mesra, Campus)

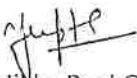
- Students who have dues in Mess Account may check their respective dues amount on the website of BIT Welfare Society ([www.bitwelfaresociety.com](http://www.bitwelfaresociety.com)) by login into it with their respective login id and password. Payment can be done through the **SBI Collect link** provided in the website itself. Roll nos. are to be typed in CAPS with last digits of year only (e.g. B.TECH/10001/19).
- All payments received will be credited to the respective student's account within **24 to 72 hrs** and subsequently their ERP portal will be opened for registration from Mess Account. To avoid any difficulty during registration students are advised to pay their dues / advance well before the start of their semester registration.
- Mess advance payment is calculated as follows: Rs. 20000/- **(Plus)** any previous dues OR **(Minus)** any previous credit available and rounded to nearest hundred. Students on internship leave will be required to pay only dues amount on production of approval for internship leave.
- Specially considered students who are not availing Mess facility and hence not paying any mess advance should get it approved from the office of the Dean of Students Affairs (**Day Scholar Form**) for the current semester.

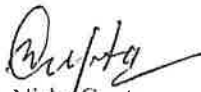
For any difficulty faced or clarification required related to mess dues, students may mail to: [messaccount@bitmesra.ac.in](mailto:messaccount@bitmesra.ac.in)

Students need to clear all previous dues till Monsoon 2022. Students who are not having any previous dues (semester fee, hostel mess dues and library dues) till Monsoon 2022 and have paid the fee for Spring 2023 can get themselves registered in ERP from 20 December 2022.

*"Payment of Spring 2023 semester fee is mandatory. Online registration through ERP will be enabled only on the receipt of Spring 2023 semester fee, and other previous dues".*

  
Dr. Sudip Das  
Dean (AAC)

  
Dr. Vibha Rani Gupta  
Dean (UGS)

  
Dr. Nisha Gupta  
Dean (PGS)

Copy to:

- 1 All Deans/Associate Dean/Director-IQAC/Registrar/CoE/CoA
- 2 All Head of the Departments/Directors/Incharge Off Campuses/Director-Univ.Polytechnic
- 3 In-charge, NCC/ NSS/ PT and Games/ C. Arts/In-charge, Students Mess Accounts
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