



# बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि. ० अमृ. ० आ. ० अधिनियम १९५६ की धारा ३ के तहत मान्यता प्राप्त विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)  
मेसरा, राँची- ८३५२१५ (भारत) | MESRA, RANCHI - 835 215 (INDIA)

फोन/Phone: (EPBX) 0651-2275444/2275896, 2276002/2276006 फैक्स/Fax: 0651-2275401/2276052 वेबसाइट/website: [www.bitmesra.ac.in](http://www.bitmesra.ac.in)

Ref.: APO/2025-26/02

Date: 18<sup>th</sup> July 2025

## NOTICE

### **PAYMENT OF FEES AND REGISTRATION FOR MONSOON 2025 [MO 2025]**

Payment of Fees and Registration for MO 2025 for all UG and PG Students (except 1<sup>st</sup> Semester B. Tech., B. Arch., Integrated M. Sc. and All Ph.D. Scholars) shall be done through the ERP Portal (JUNO Campus) as per the schedule given below:

S. No.	Activity	Late Fine	Opening Date of ERP Portal	Closing Date of ERP Portal
1.	Payment of Fee and Registration without Late Fine	Nil	21.07.2025 (Monday)	03.08.2025 (Sunday)
2.	Payment of Fee and Registration with Late Fine	Rs. 2000.00	04.08.2025 (Monday)	08.08.2025 (Friday)
		Rs. 4000.00	09.08.2025 (Saturday)	13.08.2025 (Wednesday)
		Rs. 6000.00	14.08.2025 (Thursday)	18.08.2025 (Monday)

Fee shall be accepted in online mode through the following:

1. Through ERP Portal (JUNO Campus)
2. Through NEFT/RTGS using Unique Virtual Account Number (UVAN)  
{only for students paying fee through bank loan}

Students making payment of semester fee after availing education loan are required to make their payment ONLY through UVAN and they must match the semester fee as reflected in the student's ERP portal dashboard with the payment being made. **It is to be noted that only the semester fees should be paid through UVAN.** Students have to apply for generation of UVAN through ERP which will take two (02) working days for updation. A student should apply for his/her own UVAN as the UVAN generated for each student is unique and students are strictly advised not to share the same with other students failing which the fee payment will not be reconciled.

It may also be noted that for the student paying through NEFT/RTGS, the ERP registration shall commence after 48 hours of the payment.

**The students must ensure that they are eligible for registration in the MO 2025 session as per the academic progression policy of the Institute and then only proceed for payment of fees and registration.** All the students must update their student profile on the ERP mandatorily including uploading of photograph, ABC ID etc. Otherwise, the registration shall **NOT** be processed. Also, submit **one (01) hard copy of the registration slip** generated from ERP Portal duly signed by the concerned department to the Academic Programme Office on or before the last date of registrations, as applicable.

*[Handwritten signatures]*



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## Note:

1. The students shall not be allowed to attend classes without valid registration in MO 2025.
2. The attendance shall be counted from the date of commencement of classes (04<sup>th</sup> August 2025) irrespective of the date of registration.
3. Registration shall be considered valid post fee payment (including semester fee, mess fee, pending dues etc.) and generation of registration slip. If any student makes payment and has not registered for courses, the same shall be treated as an incomplete registration.
4. No further request for fee payment and registration in MO 2025 session after the declared deadline shall be entertained under any circumstances.
5. No waiver in late fine shall be permitted for delay in submission of fee due to loan, financial assistance, scholarships etc.
6. In case a student is ineligible for regular semester registration, he/she is required to report to the Academic Programme Office on or before the commencement of classes.

  
Dr. Sanjay Kumar Jha  
Dean (UGS)

  
Dr. Sandeep Singh Solanki  
Dean (PGS)  
18.07.2025

  
Dr. Manish Kumar  
Dean (AAC)

  
Dr. Bhaskar Karn  
Dean (SA)

## Copy To:

1. All Deans, Associate Deans, Director – IQAC
2. HoDs of Academic Departments, Directors' / Incharge Off-Campuses
3. Registrar, Controller of Examinations
4. Dy. Comptroller, Dy. Finance Officer, AO (Estb. & HR), DRs, ARs
5. ERP Implementation Team – for provision of fee payment and registration
6. P.S. to the Vice Chancellor
7. File (Academic Programme Office)



<https://erpportal.bitmesra.ac.in/login.htm>