

# BIRLA INSTITUTE OF TECHNOLOGY MESRA, RANCHI

Ref.: Dean-AP/2019-20/74

Date: 06-12-2019

## **Attention: All U.G., P.G. & Ph.D. Students (BIT Off-campus)**

Payment of Semester Fee and Hostel Mess Advance for SPRING – 2020 Session onwards will be accepted through online mode from dates given below:

### **Semester Fee:**

- Through Students' ERP Portal : 7<sup>th</sup> December 2019 to 31<sup>st</sup> December 2019 {All UG & PG Students (under CBCS)}.
- Through State Bank Collect : 7<sup>th</sup> December 2019 to 7<sup>th</sup> January 2020 {All UG & PG Students (non CBCS) and all Ph.D. Students}

### **State Bank Collect for fee payment {All UG & PG students (non CBCS) and all Ph.D. students}**

**"<https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=322526>**

- >> Click on the Check Box to proceed for payment then "Proceed",
- >> Select Category "Semester Fee", >> Enter "Roll Number" (In Capital)
- >> Click "submit"
- >> Payment Option: Net Banking/ Credit Card /E-Challan.

After successful payment of their Institute fees, students are advised to take print out of the payment receipt mandatorily by using the option "**Print & Save**".

Students who are not having any previous dues till MO-19 and have paid the fee for SP'20 can get themselves registered in ERP from **16<sup>th</sup> December, 2019** onwards.

**"It is compulsory to pay Semester Fee for SP-20, then Online Registration via ERP for CBCS and Manual Registration for non-CBCS can be done by students."**

Students are advised to register their papers and take print of the form in their respective departments. After registration, students must submit the hard copies of the **registration form**, duly signed by them and HoD/Advisor to the Semester Programme Office on the specified date failing which late fine will be charged as applicable and mentioned in the **Academic Calendar** enclosed herewith.

**Submission of registration card by the students concerned to the Semester Programme Office shall be considered as the date of registration.**



(Dr. Padmini Padmanabhan)  
Dean (Academic Programme)