



बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि० अमु० आ० अधिनियम १९६६ की धारा ३ के तहत मान्यता प्राप्त विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)

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Form: CR-2

Date: / /20

Class Room Maintenance Request Form

Name & Designation of the Faculty/Staff	:
Mobile & Email	: &
Department	:
Date	:
Location & Classroom No.	:
Complaint Description	:
		(Signature)
		<u>Submitted to the Office of Dean (AP)</u>

Office of Dean (AP) Use Only

Assigned to Date

(Asst. Registrar-AP)

(Dean-AP)

Work Completed by Date

Remarks

(Signature)

N.B. Requisition slip to be returned to the Office of Dean (AP) on completion of the work