



BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of the UGC Act, 1956)

OFF-CAMPUS (NOIDA) – 201301 (INDIA)

Ref: BITN/AR/OO/2024-25/03

Date: 14-11-2024

OFFICE ORDER

STUDENT GRIEVANCE REDRESSAL COMMITTEE

The Student Grievance Redressal Committee (SGRC) of Birla Institute of Technology, Noida Campus has been constituted as mentioned herein under with immediate effect and until further orders to deal with student grievances in a fair and impartial manner.

Dr. Meenakshi Sharma, Professor	Chairperson
Dr. Arun Mittal, Asst. Professor	Member
Mr. Sanjay Kumar, Asst. Professor	Member
Dr. Charu Wahi, Asst. Professor	Member
Ms. Sheetal Sehgal, Asst. Professor	Member Secretary
Ms. Kajal Singh (Research Scholar)	Student Member (Special Invitee)

Procedure for Submitting Grievance

1. A complaint from an aggrieved student shall be addressed to the Chairman, Student Grievance Redressal Committee (SGRC) in a sealed envelope to be marked as “CONFIDENTIAL”.
2. In case of false and frivolous complaint (if proved), the SGRC will recommend to the Director, BIT Noida / Discipline Authority to take appropriate action against such complainant / student.

The committee shall act and comply as per UGC (Redressal of Grievances of Students) Regulations, 2023. The committee will meet periodically and as and when necessity arises.

This issues with the approval of the Director, BIT Noida Campus and takes precedence over all earlier office orders of Student Grievance Redressal Committee for BIT Noida Campus.

Abhisek M,
14.11.2024
(Abhisek Mohapatra)
Assistant Registrar

Copy to:

- (1) All above concerned
- (2) All Students, Faculty & Staff Members through email
- (3) Institute Notice Board
- (4) Office of the Director
- (5) Dr. Charu Wahi for uploading this Office Order on Institute's website