



BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of the UGC Act, 1956)

OFF-CAMPUS (NOIDA) – 201301 (INDIA)

August 31, 2022

Office Order

Department Alumni Connect Responsibility

The following Faculty / Staff members are assigned the additional responsibilities for Alumni connect.

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|--------------------------|----|------------------|
| 1. Mr. Sanjay Kumar | -- | Coordinator |
| 2. Mr. Abhisek Mohapatra | -- | Member Secretary |
| 3. Dr. Charu Wahi | -- | Member |
| 4. Mrs. Rachana Pratik | -- | Member |
| 5. Mr. Bikas Kumar | -- | Member |
| 6. Mr. Subhash Chandra | -- | Member |

They will constitute student wise committee for each department & further do the following work as required and as per the statutory requirements.

1. Organizing Alumni Meet
2. Making of Data base of students since inception
3. MDP activities for public & coordination by Dr. Arun Mittal
4. Industry Academic mentorship for Alumni matters
5. In support of Placement cell for summer training & placement activities for Alumni matters.

(Dr. S. L. Gupta)
Director

To,
All the above Faculty / Staff members

CC:

1. All Faculty & Staff members
2. PA to Director
3. Notice Board