



BIRLA INSTITUTE OF TECHNOLOGY, MESRA

(A Deemed to be University u/s 3 of the UGC Act, 1956)

OFF-CAMPUS (NOIDA) – 201301 (INDIA)

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Ref: BITN/AR/26-27/08

Date: 23.07.2026

OFFICE ORDER

SC/ST CELL

In pursuance of the guidelines issued by the University Grants Commission (UGC) and other applicable statutory provisions for safeguarding the interests of students and employees belonging to the Scheduled Castes (SC) and Scheduled Tribes (ST), the SC/ST Cell comprising the following members is hereby constituted for BIT Mesra, Noida campus:

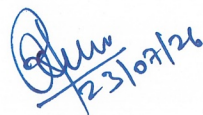
Dr. Asha Prasad (Professor, Dept. of Management)	Chairperson
Dr. Swati Prasad (Asst. Professor, Dept. of CS&A)	Member
Dr. Umair Ujala (Asst. Professor, Dept of CS&A)	Member
Ms. Rachana Pratik (Asst. Professor, Dept of Mgmt.)	Member

Roles & Responsibilities:

1. Ensure the effective implementation of Government of India, UGC, AICTE, and Institute policies relating to the welfare of SC/ST students and employees.
2. Safeguard the rights and interests of members belonging to the Scheduled Castes and Scheduled Tribes and promote an inclusive, equitable, and discrimination-free campus environment.
3. Receive, examine, and facilitate the redressal of grievances relating to discrimination, harassment, or denial of legitimate rights on the basis of caste.
4. Create awareness among students and employees regarding constitutional safeguards, reservation policies, scholarships, fellowships, and welfare schemes available for SC/ST communities.

This Office Order shall come into effect immediately and shall remain in force until further orders.

By Order of the Director


(Raj Kumar)
Asst. Registrar

Copy to:

- (1) All above concerned
- (2) All Students, Faculty & Staff Members through email
- (3) Institute Notice Board
- (4) Office of the Director
- (5) Dr. Charu Wahi for uploading this Office Order on Institute's website
- (6) Office Files