



# BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of the UGC Act, 1956)

OFF-CAMPUS (NOIDA) – 201301 (INDIA)

Ref: BITN/AR/OO/2024-25/01

Date: 14-11-2024

## OFFICE ORDER

### INTERNAL COMPLAINTS COMMITTEE

The Internal Complaints Committee (ICC) of Birla Institute of Technology, Noida Campus has been constituted as mentioned herein under with immediate effect and until further orders to deal with gender sensitization against sexual harassment at workplace.

Dr. Meenakshi Sharma, Professor	Chairperson (Presiding Officer)
Ms. Priti Sharma, Asst. Professor	Member
Mr. Partha Acharya, Asst. Professor	Member
Mr. Amit Nindrajog, Asst. Administration Officer	Member
Dr. Akanksha Singh	NGO Representative
Ms. Rameshwari Pandey, Senior Superintendent	Member Secretary
Ms. Kajal Singh, Research Scholar) Ms. Subha Jha, PG Student) Mr. Bhaskar Banerjee, UG Student) (if the matter involves students)	Student Member

The committee shall act and comply as per UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.

Any women employee (faculty / staff / students) of BIT Noida Campus can personally approach or send an email to the Chairperson, ICC to [icc.bitnoida@bitmesra.ac.in](mailto:icc.bitnoida@bitmesra.ac.in) on complaints of sexual harassment in the Institute. The name of the complainant will be kept confidential and complaints lodged after this notification shall be dealt with by the above-mentioned committee.

The committee will meet periodically and as and when necessity arises.

This issues with the approval of the Director, BIT Noida Campus and takes precedence over all earlier office orders of Internal Complaints Committee (ICC) for BIT Noida Campus.

*Abhisek M.*  
14.11.2024  
(Abhisek Mohapatra)  
Assistant Registrar

#### Copy to:

- (1) All above concerned
- (2) All Students, Faculty & Staff Members through email
- (3) Institute Notice Board
- (4) Office of the Director, BIT Noida
- (5) Dr. Charu Wahi for uploading this Office Order on Institute's website