



Ref: BITN/AR/26-27/21

Date: 14.08.2026

OFFICE ORDER

Grievance Redressal Committee (Faculty & Staff)

In accordance with the provisions of the AICTE (Redressal of Grievance of Faculty/Staff Member) Regulations, 2021, a Faculty/Staff Grievance Redressal Committee is hereby constituted for BIT Mesra, Noida campus, with immediate effect, to consider and redress genuine grievances of Faculty Members and Staff of the Campus:

Director, BIT Noida	Chairperson (Ex-officio)
Dr. Asha Prasad (Professor, Dept of Mgmt.)	Member
Dr. Suparna Dutta (Associate Professor, Dept of Mgmt.)	Member
Ms. Pramila Joshi (Asst. Professor, Dept of CS&A)	Member
Mr. Raj Kumar (Asst. Registrar)	Member

Roles and Responsibilities:

The Committee shall function in accordance with the AICTE (Redressal of Grievance of Faculty/Staff Member) Regulations, 2021 and shall be responsible for addressing grievances of Faculty Members and Staff, including service-related matters, at the Institution level.

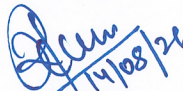
The Committee shall, inter alia:

1. Receive and examine grievances submitted by Faculty Members and Staff and provide the aggrieved person an opportunity to present their case.
2. Examine relevant records, documents, and information necessary for proper disposal of grievance.
3. Endeavour to resolve grievances amicably, wherever feasible and maintain confidentiality.
4. Submit its findings and recommendations to the Competent Authority for appropriate action.

The Committee shall follow the principles of natural justice, fairness, impartiality, confidentiality, and transparency while dealing with grievances.

This Office Order shall take precedence over all earlier Office Orders relating to the Faculty/Staff Grievance Redressal Committee and shall remain in force until further orders.

By Order of the Director


(Raj Kumar)
Asst. Registrar

Copy to:

- (1) All above concerned
- (2) All Faculty & Staff Members through email
- (3) Office of the Director
- (4) Institute Notice Board
- (5) FIC-Website with request for uploading this Office Order on Institute's website
- (6) Office Files