

BIRLA INSTITUTE OF TECHNOLOGY

MESRA, RANCHI

To be attached with Bills related to Sponsored Project

ERPRefNo:

Date: / / 202

Title of the Project:			
Name of the Department:			
Project Code:	Scheme code under PFMS/TSA	Start Date	End Date
Name of payee (as per the Bank) Bank Name & Branch: Bank A/C No: IFSC code:			

Expense Details/ Budget Head to be debited	Amount	Page No. of Stock Register
Equipment		
Fellowship		
Consumable		
Contingency		
Food & Refreshment		
Travel Expense		
Books & Journals		
RPG (Overhead)		
Total Amount		

I hereby Certify that items purchased/bills submitted are related to my ongoing project. I am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price.

Name of the Principal Investigator	Name of Billing Person	Recommendation of HOD
Signature of the Principal Investigator	Signature of Billing Person	
Employee Code of Principal Investigator		
Mobile No. of Principal Investigator		

Received By:	Checked By:
Assistant Registrar (Finance):	Assistant Registrar (Research & Development Cell):
Dean of RIE:	Registrar: