

**UNIVERSITY GRANTS COMMISSION  
(SELECTION & AWARDS BUREAU)  
BAHADUR SHAH ZAFAR MARG,  
NEW DELHI- 110002**

**FORM FOR SUBMITTING ACCOUNTS OF CONTINGENCY GRANTS AND  
THE UTILISATION CERTIFICATE**

1. Name of Post-Doctoral Fellow:
2. Award letter number and date:
3. Name of the scheme under which working:
4. Period to which the accounts of contingency grant relates:
5. Expenditure From: .....to..... Amount
  - A - Books and allied items :
  - B- Typing :
  - C- Stationery :
  - D- Postage :
  - E- Chemical and electrical/electronic goods :
  - F- Travel/fieldwork :

Certified that the expenditure of Rs..... (Rupees.....  
.....) out of the contingency grant of Rs..... (Rupees  
.....) in respect of..... has been utilized for  
the purpose for which it was sanctioned in accordance with the terms and conditions laid down by the  
University Grants Commission.

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken  
to refund, adjust or regularize the objected amount.

Signature	Signature	Signature
Name	Name	Name
Date :	Date :	Date:
Name of the Candidate	Head of the Deptt. (Seal)	Registrar/Director/Principal (Seal of University/Institution/College)

N.B. For any correspondence in this regard, the Commission's letter number and date may please be  
quoted without fail.