

CALL FOR RESEARCH PROPOSAL SUBMISSION UNDER CSR* Funding Scheme (CFS)

DETAILS ABOUT SCHEME

I. PROGRAM DESCRIPTION

The **CSR Funding Scheme (CFS)**, fostered by Birla Institute of Technology, Mesra, Ranchi, aims to promote research and innovation among faculty members. The primary objective of this scheme is to secure **Corporate Social Responsibility (CSR)*** funding from external agencies, particularly corporate sponsors.

Applicants must clearly and convincingly demonstrate that their proposed project represents a new research direction in one of the following **thrust areas**:

✓ Sustainable Development; ✓ Social Development; ✓ Women & Child Development; ✓ Rural Development; ✓ Environmental Awareness & Protection; ✓ Clean Energy Initiatives; ✓ Other eligible fields as per Section 135 of the Companies Act, 2013).

Important Note: Projects already receiving funding from other sources will not be considered under this scheme.

We encourage eligible faculty members to submit innovative and impactful proposals that align with CSR funding objectives.

**Corporate Social Responsibility*

*** <https://cleartax.in/s/corporate-social-responsibility>*

*BIT is now officially registered (No. CSR00083500, dated 24.12.24) with the Ministry of Corporate Affairs, Government of India, for receiving Corporate Social Responsibility (CSR) donations from companies.

Preference will be given to proposals that:

- * Have significant Technological/Scientific merit
- * Have substantial societal impact
- * Build or strengthen inter-disciplinary research partnerships

II. APPLICANT ELIGIBILITY & FORMALITIES

1. The applicant(s) must hold a **regular/full-time academic/research** position in the Institute or its extension centers.
2. The CFS scheme will provide research support to an individual researcher or a group of researchers working in the institute.

3. The funding may be targeted for a period of three years. The research grant may be sought for equipment, research personnel, consumables, travel and contingency. "Overheads" need to be mentioned as norms of BIT.

4. If a proposal is turned down by the screening committee, the PI is allowed to submit a new proposal in the same year.

5. The CFS will be discontinued in the absence of PI for more than 30 days of unsanctioned leave and in such case, PI will have to return the money. If the leave is taken due to unforeseen health condition then PI may get special permission to continue the CFS.

In case of resignation without completion of CFS, PI has to refund all the money availed under the scheme to the funding agencies.

6. In case of Maternity Leave, PI will be given special permission to extend their project after joining duty (in synchronization with norms of the funding agency). However, priori permission is required in such cases.

7. After completion PI must submit a proper report along with achievements and deliver a formal presentation in the respective funding agency and institute progress monitoring committee. PI need to submit utilization certificate as per given format.

III. PROPOSAL SUBMISSION WINDOW

The proposal submission will be open throughout the year. The project proposal should be submitted as per format attached herewith (**Annexure I**). The duration of CFS will be Three years.

IV. PROPOSAL REVIEW

Submitted proposal will be screened and evaluated as per the format enclosed as **Annexure II**.

Important Note: Plagiarism Policy for Proposal Submission

All proposals submitted must be original in both ideation and content. Plagiarism in any form will not be accepted. To ensure integrity, all submitted proposals will undergo a third-party similarity check, and any proposal found to contain plagiarized content will be rejected. ♦ Any text taken verbatim from another source must be clearly identified using quotation marks and accompanied by proper referencing. ♦ Applicants are strongly advised to pre-check their proposals for plagiarism before submission. ♦ Proposals detected with plagiarized content will be disqualified from consideration. We appreciate your cooperation in maintaining academic and research integrity.

V. PROJECT COMPLETION

PI will be responsible to submit **project completion report (Annexure III)** along with final Utilization Certificate (**Annexure IV**) to the DRIE office and **external funding agency within the time period.**

VI. PROJECT EVALUATION

The date of proposal screening/evaluation meeting will be notified by the office of the Dean (**RIE**).

VII. BUDGET

i) Funding for purchasing and other activities as specified below:

1. Equipment/software/ related with proposal.
2. Consumables (Like ICs, circuit boards, chemicals, data, testing charges, tools, etc.)
3. Travel support and registration for attending conference inside India only/ as per policy from funding agency.
4. Contingencies
5. Any other important items subject to the prior approval of Dean (**RIE**).

VIII. GRANT ADMINISTRATION

The Principal Investigator is responsible for the administration of granted funds. In particular, he/she must be certain that over-expenditures do not occur. Any procurement will be made as per the existing purchase policy of the Institute. Capital equipment purchased from this fund will be the property of **Birla Institute of Technology, Mesra.**

If the work requires more time over initial proposed period to complete, the Principal Investigator may request extension directly to the funding companies and copy to the Dean, RIE at least one month prior to the end of the project.

Downloads

Annexure I: APPLICATION FORM

Annexure II: PROJECT EVALUATION FORMAT Revised

Annexure III: PROJECT PROGRESS / COMPLETION REPORT

Annexure IV: UTILIZATION CERTIFICATE

Annexure V : SCREENING COMMITTEE