

BIRLA INSTITUTE OF TECHNOLOGY

A Deemed to be University u/s 3 of UGC Act, 1956

MESRA : RANCHI

BIOMETRIC MISSED PUNCH SLIP*

Date: / / 20

I Mr./ Mrs/Ms Designation.....

Roll no Department Project Code

have missed the punch {P1/P2/P3/P4}On (Date) atTime (24 hrs.) ... AM/PM.

(Signature of applicant)

Name of PI :

Signature of PI

(HoD / In-charge)

To,
Dean RIE
For necessary records of BBAMS
BIT Mesra, Ranchi

Signature of DRIE

Entered in Biometric on

(Signature)

*Essentially to be furnished the same day or the day after of the missed punch.

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