

**BIRLA INSTITUTE OF TECHNOLOGY**

A Deemed to be University u/s 3 of UGC Act, 1956

**MESRA : RANCHI**

**BIOMETRIC MISSED PUNCH SLIP\***

Date:     /     / 20

I Mr./ Mrs/Ms ..... Designation.....

Roll no ..... Department ..... Project Code .....

have missed the punch {P1/P2/P3/P4} .....On (Date) at .....Time (24 hrs.) ..... AM/PM.

(Signature of applicant)

Name of PI :

Signature of PI

(HoD / In-charge)

To,  
Dean RIE  
For necessary records of BBAMS  
BIT Mesra, Ranchi

Signature of DRIE

Entered in Biometric on .....

(Signature)

\*Essentially to be furnished the same day or the day after of the missed punch.

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