

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI – 110002
SA-I SECTION

**FORM FOR SUBMITTING ACCOUNTS OF CONTINGENCY GRANTS AND THE
UTILIZATION CERTIFICATE**

1. Name of the Fellow :

2. Code number :

3. Name of the scheme under :
which he/she is working

4. Period for which the account :
of contingency grant relates

5. Expenditure: From _____ to _____
Amount Dated

(a) Books and allied items :

(b) Typing (Tracing & ammonia
printing) :

(c) Stationery :

(d) Postage :

(e) Chemical & electrical goods :

(f) Travel/field work :

6. Period for which the contingency :
grant is payable

Certified that the expenditure of Rs. _____ (Rupees _____) out of the contingency grant of Rs. _____ made available to the fellow through Bank under the UGC scheme in respect of _____ has been utilized for the purpose for which it was sanctioned in accordance with the terms and conditions laid down by the University Grants Commission.

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount.

Signature
Name
Date
Name of the Candidate

Signature
Name
Date
Head of Deptt.
(Seal)

Signature
Name
Date
Registrar/ Director /Principal
(Seal of University/Institution/College)

N.B.: For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.