**ANNEXURE - I**

**FORMAT FOR PROPOSAL SUBMISSION**

**Details of Principal Investigator**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name &**  **Emp. Code** | **Designation** | **Highest Qualifications** | **Department** | **E-mail** | **Contact no** | **Date of Joining** |
|  |  |  |  |  |  |  |

**Technical details**

**1. Introduction: (Maximum 1 page)**

(Scientific rationale for doing this work should be elaborated)

**2. Literature Review of status of Research and Development in the subject**

***2.1 International Status: (Maximum 1 page)***

(Researchers working in the area worldwide and their contributions must be properly highlighted with recent references and reviews. A correct and faithful description of the international research status must be given)

***2.2 National Status: (Maximum 1 page)***

***2.3 Importance of the proposed project (Maximum 1 page)***

(Highlight what is the new area or gap which will be solved in the project in relating to what is already known. This is a very important section to project the novelty content of the proposal)

**3. Progress/achievement so far, if any**

**4. Work Plan:**

***4.1 Methodology: (Maximum of 2 pages)***

(It should contain all the details of how each of the objectives will be addressed. This section must be detailed and have clear plans, not vague and generalized statements. It should have several schemes, tables, figures, equations etc. in addition to text, explanation, and justification of why the project research plan will work)

***4.2. Budget\****

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl.No | Item | **1st Year Budget** | **2nd year Budget** | **Total Budget** |
| 1 | Equipment |  |  |  |
| 2 | Consumables |  |  |  |
| 3 | Travel |  |  |  |
| 4 | Contingency |  |  |  |
| 5 | Other cost |  |  |  |
|  | Total |  |  |  |
|  |  |  |  |  |

**Equipment List require with price (approx.):**

***4.3 Time Schedule of activities giving milestones through GANTT Chart diagram.***

***4.4 Expected outcome.***

**5. Future plan of action (stating the name of funding agency where the project will be communicated for financial support within the time-period of project.)**

**6. Bibliography:**

**7. List of Projects submitted/implemented by the Investigators (If any)**

**7*.1 Details of Projects submitted to various funding agencies:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.No.** | **Title** | **Cost in**  **lakhs** | **Month of submission** | **Role as** | **Agency Status** |
|  |  |  |  |  |  |

***7.2 Details of Projects under implementation***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SL.No.** | **Total** | **Cost in Lakhs** | **Duration** | **Role as** |
|  |  |  |  |  |

***7.3 Details of Projects completed during the last 5 years***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Title** | **Cost in Lakhs** | **Duration** | **Role as** | **Agency** |
|  |  |  |  |  |  |

**8. List of publications published by the Investigators, if any:**

**9. Name of at least two subject experts from the Institute and one from the outside Institute with their contact details:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl.no | Name | Designation | Institute | Expert in subject | Address with mobile no. |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**DECLARATION FROM THE INVESTIGATOR**

**Project Title:**

It is certified that

1. I do hereby agree to submit a complete proposal for financial support to the external funding agency within the time period of SMS.

2. I undertake that spare time on equipment procured in the project will be made available to other users.

3. I agree to submit a certificate from Institutional Biosafety Committee if the project involves the utilization of genetically engineered organisms. I also declare that while conducting experiments, the Biosafety Guidelines of Department of Biotechnology, Department of Health Research, GOI would be followed into.

4. I agree to submit ethical clearance certificate from the concerned ethical committee, if the project involves field trails/experiments/exchange of specimens, human & animal materials etc.

5. I agree to abide by the terms and conditions of SMS, BIT, Mesra.

|  |  |
| --- | --- |
| Name of PI | Signature of PI |
|  |  |

Date:

Place:

Signature with date

Head of the Department