

BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of UGC Act, 1956)

MESRA RANCHI – 835215

Ref No. GO/COVID-19/Guidelines/2021-22/9556

01 February 2022

COVID-19 Guidelines for Faculty, Staff and Students

In view of improving situation of COVID pandemic, following UNLOCK guidelines are hereby issued to resume business, while maintaining all necessary COVID protocols as per latest Govt. Guidelines:

1. The **On-line mode of teaching and learning** shall continue in the academic departments. However, separate instructions for resumption of Offline Classes will soon be issued by Dean (PGS), Dean (UGS) and Dean (SW) Offices. Students are advised to regularly visit the Institute website for the same.
2. **All Departments/ Sections/ Offices shall now function with 100% human resource. The DUTY ROSTER is hereby discontinued, and all employee should PHYSICALLY attend the office. Further, attendance shall be duly recorded in usual manner in Attendance Registers (as done before the lockdown period).**
3. All Faculty/ Staff shall **compulsorily get vaccinated with both dosages.** All HoD/ Section Heads shall ensure the same. Even after inoculation, following shall be ensured:
 - a. Practice good personal hygiene, including frequent hand washing.
 - b. Wear a face mask in public.
 - c. Practice social distancing.
 - d. Avoid prolonged contact with crowds, indoors or out.
4. All faculty/staff members must continue to maintain strict vigil on their personal hygiene/healthcare and regularly monitor health vitals for early detection of COVID-like symptoms.
5. Staff Club, Parks, Sports Complex, Gymnasium and Park shall be opened.
6. All Shops/ Commercial places should strictly follow the prevalent COVID Protocols as notified by the Govt. authorities.
7. All outdoor congregations of more than 200 person are prohibited.
8. All indoor congregations of more than 200 persons or 50% of hall capacity, whichever is less, shall be prohibited.

: 02 :

In addition to the above guidelines of the Institute, all faculty/staff should strictly adhere to the general Guidelines notified by the State and Central Govt., time to time.

This supersedes all pervious orders on this subject and this arrangement shall continue **till further orders.**

This bears the approval of the Competent Authority.



Registrar

Copy to:

1. All Dean(s)/Director (IQAC)/Controller of Examination/CoA
2. All HoD(s)/In-charge(s), Academic Departments/Sections
3. Director(s)/In-charge(s), BIT Off Campuses
4. Director, University Polytechnic/BIT-STEP
5. Prof. In-charge (Comm. Services/Energy Management/Water Resources Management/ Central Library/TEQIP Coordinator
6. Associate Dean(s)
7. Dy. Comptroller / Dy. Finance Officer
8. Dy. Registrar(s)
9. In-charge, Communication Services/Webmaster
10. Administrative Officer (E&HR)/Assistant Registrar(s)
11. I/c, Medical Officer
12. P. S. to Vice Chancellor
13. File