

# बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि. अनु. आ. अधिनियम १९५६ की धारा ३ के तहत मान्यता प्राप्त विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)  
मेसरा, राँची - ८३५२१५ (भारत) || MESRA, RANCHI - 835 215 (INDIA)



## SEVENTY-SEVENTH MEETING OF THE BOARD OF GOVERNORS

### AGENDA

TIME : 10:45 A.M to 11:45 A.M.  
DATE : 10/05/2024

VENUE: BIRLA TOWER,  
25, BARAKHAMBA ROAD  
NEW DELHI – 110 011







# बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि० अनु० आ० अधिनियम १९५६ की धारा ३ के तहत मानित विश्वविद्यालय || A Deemed to be University u/s 3 of UGC Act, 1956)  
मेसरा, राँची ८३५२१५ (भारत) || MESRA, RANCHI 835 215 (INDIA)

Ref: RO/FC-BoG-GC Meeting/2024-25/03

24<sup>th</sup> April 2024

## NOTICE

**41<sup>st</sup> FINANCE COMMITTEE MEETING  
77<sup>th</sup> BOARD OF GOVERNORS MEETING  
and  
41<sup>st</sup> MEETING OF GENERAL COUNCIL.**

The Forty-First Finance Committee & General Council Meeting and Seventy-Seventh Board of Governors Meeting of Birla Institute of Technology, Mesra, Ranchi will be held as per the following schedule:

**Date :** 10<sup>th</sup> May, 2024

**Time :** 10:00 A.M. to 01:00 P.M. (IST)  
(with interlude between FC & BOG and BOG & GC)

**Venue:** Birla Tower, 25-Barakhamba Road,  
New Delhi - 110 001

All members are requested to kindly make it convenient to attend the meeting as per the above schedule.

Arrangement for travel, local stay and conveyance of members will be made by the Institute. Members are requested to kindly confirm their participation by **04.05.2024**.

Travel schedule of the members may be sent by email to [registrar@bitmesra.ac.in](mailto:registrar@bitmesra.ac.in) or conveyed to the following Mobile numbers:

Registrar : +91-9431939630

Shri M.N. Kutty : +91-9771893055

(PS to Vice-Chancellor)

Agenda for the meetings shall be shared, shortly.

*Sandip Dutta*  
(Dr. Sandip Dutta) 24/04/2024

Registrar (Offg.) & Secretary  
Board of Governors



फोन/Phone: (EPBX) 0651-2275444/2275896, 2276002/2276006 फैक्स/Fax: 0651-2275401/2276052 वेबसाइट/website: [www.bitmesra.ac.in](http://www.bitmesra.ac.in)



# BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of UGC Act, 1956)

## MESRA, RANCHI

### SEVENTY-SEVENTH MEETING OF THE BOARD OF GOVERNORS

Time : 10:45 PM to 11:45 PM

Venue : Birla Tower, New Delhi

Date : 10.05.2024

#### LIST OF MEMBERS

| Sl.No. | Name                           | Official Designation  | In the Capacity of                    |
|--------|--------------------------------|---|---------------------------------------|
| 1.     | Shri C. K. Birla               | Chairman<br>CK Birla Group  | Chairman                              |
| 2.     | Joint Secretary (CU)           | Dept. of Higher Education<br>MoE, New Delhi   | Member<br>(Nominee of MoE)            |
| 3.     | Addl. Secretary-II             | University Grants<br>Commission (UGC), N. Delhi   | Member<br>(Nominee of UGC)            |
| 4.     | Prof. K.K. Pant                | Director,<br>IIT-Roorkee  | Member<br>(Nominee of AICTE)          |
| 5.     | Shri Rahul Kumar Purwar, IAS   | Principal Secretary<br>Dept. of HTE- GOJ  | Member<br>(Ex-Officio)                |
| 6.     | Shri Anjani Kumar Mishra, IAS  | Commissioner<br>South Chhotanagpur, GOJ   | Member<br>(Ex-Officio)                |
| 7.     | Shri Nitin Madan Kulkarni, IAS | Principal Secretary to the<br>Hon'ble Governor (GoJ)  | Member<br>(Nominee of the Chancellor) |
| 8.     | Shri Rohit Saboo               | M/s. National Engineering<br>Industries Limited   | Member<br>(Nominee of the HCT)        |
| 9.     | Mr. Rajiv Kaul                 | CEO, Vice Chairman<br>CMS Info Systems<br>CBD Belapur, Navi Mumbai                              | Member<br>(Nominee of the HCT)        |
| 10.    | Prof. (Dr.) Indranil Manna     | Vice Chancellor<br>BIT Mesra  | Member<br>(Ex-Officio)                |
| 11.    | Prof. Nisha Gupta              | Professor<br>Dept. of ECE, BIT Mesra  | Member<br>(Institute Faculty)         |
| 12.    | Dr. Abhijit Mustafi            | Associate Professor<br>Dept. of CSE, BIT Mesra  | Member<br>(Institute Faculty)         |
| 13.    | Dr. P. Ghosh                   | Executive Director<br>BISR  | Member<br>(Nominee of GC)             |
| 14.    | Prof. Shree K. Nayar           | Prof. of Computer Science<br>Computer Science Deptt.<br>Columbia University<br>MC0401, New York | Member<br>(Nominee of GC)             |
| 15.    | Prof. Janat Shah               | Department of Management<br>IIM-Udaipur (Rajasthan)   | Member<br>(Nominee of GC)             |
| 16.    | Shri Y. Goenka                 | Treasurer Honorary<br>Birla Tower, New Delhi  | Special Invitee                       |
| 17.    | Dr. Sandip Dutta               | Registrar (Officiating)<br>BIT Mesra  | Secretary<br>(Ex-Officio)             |

# BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of UGC Act, 1956)

MESRA, RANCHI

## AGENDA

### SEVENTY-SEVENTH BOARD OF GOVERNORS MEETING

Time : 10:45 PM to 11:45 PM

Venue : Birla Tower, New Delhi

Date : 10.05.2024

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Secretary  
Board of Governors  
Birla Institute of Technology  
Mesra, Ranchi

Secretary Board of Governors  
and Registrar (Offg.)





**BOG.77.01 CONFIRMATION OF THE MINUTES OF THE SEVENTY-FIFTH AND SEVENTY-SIXTH MEETING OF THE BOARD OF GOVERNORS**

Minutes of the Seventy-Fifth Meeting of the Board of Governors held on 22<sup>nd</sup> August 2023 at BIT Mesra through video conferencing/Other Audio-Visual Means (OAVM) and Resolution dated 28<sup>th</sup> February 2023 of the Seventy-Sixth Meeting of the Board of Governors, held through Agenda by Circulation on 16<sup>th</sup> February 2023, are enclosed.

**[Annexure BOG.77.01 & 02]**

*The Board is requested to confirm the same.*

**BOG.77.02 ACTION TAKEN REPORT OF SEVENTY-FIFTH & SEVENTY SIXTH BOARD OF GOVERNORS MEETINGS**

The Action Taken Report is as below:

| <b>Agenda Item No.</b> | <b>Agenda Item</b>   | <b>Action Taken</b> |
|------------------------|--|---------------------|
| BOG.75.01              | CONFIRMATION OF MINUTES OF THE SEVENTY-FOURTH MEETING OF THE BOARD OF GOVERNORS  | Implemented         |
| BOG.75.02              | ACTION TAKEN REPORT OF THE SEVENTY-FOURTH MEETING OF THE BOARD OF GOVERNORS  | Implemented         |
| BOG.75.03              | CONFIRMATION OF THE MINUTES OF THE FORTIETH MEETING OF THE FINANCE COMMITTEE   | Implemented         |
| BOG.75.04              | CONFIRMATION OF THE MINUTES OF THE 112th MEETING OF THE ACADEMIC COUNCIL   | Implemented         |
| BOG.75.05              | RECOMMENDATION OF CONFERMENT OF DEGREES TO UNDERGRADUATE, POSTGRADUATE, AND DOCTOR OF PHILOSOPHY (Ph.D.) STUDENTS WHO SUCCESSFULLY GRADUATED DURING THE PERIOD FROM OCTOBER 2022 TO AUGUST 2023 IN THE XXXIII CONVOCATION OF THE INSTITUTE | Implemented         |
| BOG.75.06              | AWARD OF GOLD MEDALS TO THE ELIGIBLE UNDERGRADUATE STUDENTS WHO GRADUATED BETWEEN OCTOBER 2022 TO AUGUST 2023  | Implemented         |
| BOG.75.07              | MAINTENANCE OF BOOKS OF ACCOUNTS AS PER NEW RULE (17AA) OF THE INCOME TAX RULES,1962.  | Implemented         |



|           |  |             |
|-----------|--|-------------|
| BOG.75.08 | OPENING AND INCORPORATION OF SIGNATORY FOR OPERATION OF BANK ACCOUNTS                                    | Implemented |
| BOG.76.01 | OPENING OF NEW CNA BANK ACCOUNT AND CHANGE OF SIGNATORIES FOR OPERATION OF BANK ACCOUNTS.                | Implemented |
| BOG.76.02 | INCREASE IN LIMIT OF INVESTMENT IN CENTRAL/ STATE/PUBLIC SECTOR BONDS.                                   | Implemented |
| BOG.76.03 | MERGER OF LALPUR EXTENSION CENTRE WITH BIT MESRA WITH RETROSPECTIVE EFFECT FROM F.Y.- 2022-23.           | Implemented |
| BOG.76.04 | MERGER OF UNIVERSITY POLYTECHNIC WITH BIT MESRA FOR AICTE APPROVAL PROCESS WITH EFFECT FROM FY- 2022-23. | Implemented |
| BOG.76.05 | EXTENSION OF APPOINTMENT AS VISITING FACULTY AND HEAD OF THE DEPARTMENT (CSE).                           | Implemented |

*The Board is requested to take note of the same.*

#### **BOG.77.03 CONFIRMATION OF THE MINUTES OF THE 113<sup>TH</sup> & 114<sup>TH</sup> ACADEMIC COUNCIL MEETINGS**

Minutes of the 113<sup>th</sup> & 114<sup>th</sup> Academic Council Meetings held on 27<sup>th</sup> November 2023 and 10<sup>th</sup> January 2024 respectively, are enclosed.

**[Annexure BOG.77.03 & 04]**

*The Board is requested to confirm the same.*

#### **BOG.77.04 NOMINATIONS AS THE MEMBER OF THE BOARD OF GOVERNORS**

As per the Clause 7.0(8) of the Memorandum of Association and the Rules of the Institute, vide letter no. BIT-01/2023-1524/GS dated 15.05.2023 issued by the OSD (Judicial) to Governor, Governor's Secretariat, Jharkhand, Ranchi, nominated Shri Nitin Madan Kulkarni (IAS), Principal Secretary to the Governor, as a member (Nominee of the Chancellor) to the Board of Governors and Shri Mukulesh Chandra Narain, OSD (Judicial) to the Governor, as a member (Nominee of the Chancellor) to the Finance Committee of the Institute. (copy enclosed).

As per the Clause 7.0 (13 & 14) of the Memorandum of Association and the Rules of the Institute, two faculty members shall be the member to the Board of Governors, in lieu of which vide Item No. 74.05 of the Seventy-Fourth BOG Meeting Prof. Nisha Gupta, Professor, Dept. of ECE and Dr. Abhijit Mustafi,



Associate Professor, Dept. of CSE had been appointed as a member till 31<sup>st</sup> December 2023, their appointment has been extended up to 31<sup>st</sup> December 2024 vide letter reference no. RO/Nomination/2024-25/4510(D) and (E) both dated 02.01.2024, (copy enclosed)

**[Annexure BOG.77.05]**

*The Board is requested to take note of the same.*

**BOG.77.05 ANNUAL ACCOUNTS AND AUDIT REPORT FY: 2023-24.**

To consider and approve the Annual Accounts and Audit Report for Financial Year 2023-24 as recommended by the Finance Committee. The same shall be placed during the meeting for approval and recommendation to the General Council.

**BOG.77.06 BUDGET ESTIMATES FOR FY: 2024-25.**

To consider and approve the Budget Estimates for Financial Year 2024-25 as recommended by the Finance Committee and recommending the same to the General Council. The same shall be placed during the meeting for approval and recommendation to the General Council.

**BOG.77.07 OPENING AND CHANGE OF SIGNATORY FOR OPERATION OF BANK ACCOUNTS.**

There is a requirement of opening of some bank accounts and changing the signatories for operation of some bank accounts as per details enclosed.

**[Annexure-BOG.77.06]**

*The Board is requested to approve the same.*

**BOG.77.08 MEMORANDUM OF ASSOCIATION OF THE INSTITUTE {FORMULATED AS PER UGC (INSTITUTION DEEMED TO BE UNIVERSITIES) REGULATIONS, 2023}.**

Draft Memorandum of Association of "The Birla Institute of Technology Mera" Society has been formulated, complying with the provisions of the UGC (Institution Deemed to be Universities) Regulations, 2023. The same has been duly vetted by Legal Advisor as well as UGC Officials.

Permission from the Board is sought for submission of the MOA before the IG, Registration of Society, Govt. of Jharkhand.

**[Annexure – BOG.77.07]**

*The Board is required to approve the same.*





#### **BOG.77.09 VISIT OF NBA TEAMS FOR ACCREDITATION OF TECHNICAL COURSES.**

The National Board of Accreditation (NBA) Peer Team visited the Institute during 23<sup>rd</sup> to 25<sup>th</sup> February, 2024 for accreditation of B.Pharm program of the Department of Pharmaceutical Science and Technology.

Another NBA Team's visit took place during 22<sup>nd</sup> to 24<sup>th</sup> March, 2024 for three B.Tech programs of the following departments:

- a) Mechanical Engineering,
- b) Electrical and Electronics Engineering and
- c) Electronics and Communication Engineering.

The visits were concluded successfully, and results are awaited.

*The Board is requested to take note of the same.*

#### **BOG.77.10 REVISION OF HRA POLICY (OFF-CAMPUSES).**

There is a requirement of revamping the existing HRA Policy being followed by the Institute in the Off-Campuses in-order-to bring uniformity in the Pays and Allowances. The Board may kindly authorise the Vice Chancellor to examine and propose a complete proposal to the Chairman including any possible changes in the nomenclature of the allowance.

The proposal once approved by the Chairman shall be presented for ratification to the Board.

#### **BOG.77.11 INFORMATION ON STAFF MATTERS**

The matters relating to Transfers, Resignations, Maternity Leaves, Study Leaves, Superannuations and Recruitments are hereby reported for information:

|                     |                             |
|---------------------|-----------------------------|
| (A) Transfers       | <b>[Annexure-BOG.77.08]</b> |
| (B) Resignation     | <b>[Annexure-BOG.77.09]</b> |
| (C) Maternity Leave | <b>[Annexure-BOG.77.10]</b> |
| (D) Study Leave     | <b>[Annexure-BOG.77.11]</b> |
| (E) Superannuation  | <b>[Annexure-BOG.77.12]</b> |
| (F) Recruitment     | <b>[Annexure-BOG.77.13]</b> |

*The Board is requested to take note and approve the same.*





**BOG.77.12 MEMORANDUMS OF UNDERSTANDING (MOU)/AGREEMENT SIGNED WITH THE DEPARTMENT OF HIGHER & TECHNICAL EDUCATION, GOVT. OF JHARKHAND.**

The Board may kindly note that Institute's earlier MoU with Govt. of Jharkhand had expired in the year 2018 and the same has been renewed in continuity on 05.03.2024, with a validity period up to year 2024-25.

In light of the above MoU an amount of Rs.86.00 Crores has been received in the month of March 2024.

**[Annexure-BOG.77.14]**

*The Board is requested to take note of the same.*

**BOG.77.13 POINTS FOR INFORMATION**

**(A) INTRODUCTION OF RELATIVE GRADING SYSTEM**

Relative grading system has been adopted and implemented in the Institute for all the Undergraduate (UG) programmes including Integrated M.Sc. with effect from Academic Year 2023-24 [i.e., MO-2023 onwards].

**[Annex-BOG-77.15]**

**(B) APPOINTMENT/EXTENSION OF DEANS/HODS/DIRECTORS**

The details of appointment/extension of Deans, Head of the Departments and Directors of Off-Campuses are enclosed.

**[Annex-BOG-77.16]**

*Board is requested to take note and approve the same.*

**BOG.77.14 ANNUAL REPORT FOR THE YEAR 2022-23**

The Institute has prepared Annual Report for the year 2022-23 and the same shall be placed during the meeting for approval and recommendation to the General Council.

**BOG.77.15 ANY OTHER AGENDA ITEM(s) WITH PERMISSION OF THE CHAIR**

Date: 06<sup>th</sup> May 2024



  
**Secretary Board of Governors  
and Registrar**  
**Secretary**  
**Board of Governors**  
**Birla Institute of Technology**  
**Mesra, Ranchi**

