

बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि. अनु. आठ अधिनियम १९५६ की धारा ३ के तहत मान्यता विद्यापीठालय | A Deemed to be University u/s 3 of UGC Act, 1956)
मेसरा, राँची - ८३५२१५ (भारत) || MESRA, RANCHI - 835 215 (INDIA)



SEVENTY-FOURTH MEETING OF THE BOARD OF GOVERNORS

AGENDA

TIME : 03:00 P.M to 04:00 P.M.
DATE : 15/05/2023

VENUE: BIRLA TOWER,
25, BARAKHAMBA ROAD
NEW DELHI – 110 011





बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि० अनु० आ० अधिनियम १९५६ की धारा ३ के तहत मानित विश्वविद्यालय || A Deemed to be University u/s 3 of UGC Act, 1956)
मेसरा, राँची ८३५२१५ (भारत) || MESRA, RANCHI 835 215 (INDIA)

Ref: RO/FC-BoG-GC Meeting/2023-24/ 02

24th April 2023

NOTICE

**40th FINANCE COMMITTEE MEETING
74th BOARD OF GOVERNORS MEETING
and
40th MEETING OF GENERAL COUNCIL.**

The Fortieth Finance Committee & General Council Meeting and Seventy-fourth Board of Governors Meeting of Birla Institute of Technology, Mesra, Ranchi will be held as per the following schedule:

Date : 15th May, 2023

Time : 2:30 P.M. to 04:30 P.M. (IST)

(with interlude between FC & BOG and BOG & GC)

**Venue: Birla Tower, 25-Barakhamba Road,
New Delhi – 110 001**

All members are requested to kindly make it convenient to attend the meeting as per the above schedule.

Arrangement for travel, local stay and conveyance of members will be made by the Institute. Members are requested to kindly confirm their participation by **07.05.2023**.

Travel schedule of the members may be sent by email to registrar@bitmesra.ac.in or conveyed to the following Mobile numbers:

Registrar : +91-9431939630

Shri M.N. Kutty : +91-9771893055

(PS to Vice-Chancellor)

Agenda for the meetings shall be shared, shortly.



Sandip Dutta

(Dr. Sandip Dutta)

Registrar (Offg.) & Secretary
Board of Governors



BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of UGC Act, 1956)

MESRA, RANCHI

SEVENTY-FOURTH MEETING OF THE BOARD OF GOVERNORS

Time : 03:00 PM to 04:00 PM

Venue : Birla Tower, New Delhi

Date : 15.05.2023

LIST OF MEMBERS

Sl.No.	Name	Official Designation	In the Capacity of
1.	Shri C. K. Birla	Chairman CK Birla Group	Chairman
2.	Joint Secretary (CU)	Dept. of Higher Edu. MoE, New Delhi	Member (Nominee of MoE)
3.	Addl. Secretary-II	University Grants Commission (UGC) New Delhi	Member (Nominee of UGC)
4.	Prof. K.K. Pant	Director, IIT-Roorkee	Member (Nominee of AICTE)
5.	Shri Rahul Purwar, IAS	Addl. Chief Secretary Dept. of HTE- GOJ	Member (Ex-Officio)
6.	Shri Praveen Kr. Toppo, IAS	Commissioner South Chhotanagpur, GOJ	Member (Ex-Officio)
7.	Smt. Kamini Kumar	Pro-Vice Chancellor Kolhan University	Member (Nominee of the Chancellor)
8.	Shri Rohit Saboo	M/s. National Engineering Industries Limited	Member (Nominee of the HCT)
9.	Mr. Rajiv Kaul	CEO, Vice Chairman CMS Info Systems CBD Belapur, Navi Mumbai	Member (Nominee of the HCT)
10.	Prof.(Dr.) Indranil Manna	Vice Chancellor	Member (Ex-Officio)
11.	Prof. Nisha Gupta	Professor Dept. of ECE, BIT Mesra	Member (Institute Faculty)
12.	Dr. Abhijit Mustafi	Associate Professor Dept. of CSE, BIT Mesra	Member (Institute Faculty)
13.	Dr. P. Ghosh	Executive Director BISR	Member (Nominee of GC)
14.	Prof. Shree K. Nayar Prof. of Computer Science	Computer Science Deptt. Columbia University MC0401, New York	Special Invitee
15.	Prof. Janat Shah	Department of Management IIM-Udaipur (Rajasthan)	Special Invitee
16.	Shri Y. Goenka	Treasurer Honorary Birla Tower, New Delhi	Special Invitee
17.	Dr. Sandip Dutta	Registrar (Officiating)	Secretary (Ex-Officio)



BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of UGC Act, 1956)

MESRA, RANCHI

AGENDA

SEVENTY-FOURTH BOARD OF GOVERNORS MEETING

Time : 03:00 PM to 04:00 PM
Date : 15.05.2023

Venue : Birla Tower, New Delhi

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Sandip Dutta
**Secretary Board of Governors
and Registrar (Offg.)**



BOG.74.01 CONFIRMATION OF THE MINUTES OF THE SEVENTY THIRD MEETING OF THE BOARD OF GOVERNORS

Resolution of the Seventy Third Meeting of the Board of Governors, held through Agenda by Circulation on 07th February 2023 and resolved on 24.02.2023, is enclosed.

[Annexure BOG.74.01]

The Board is requested to confirm the same.

BOG.74.02 ACTION TAKEN REPORT OF SEVENTY THIRD BOARD OF GOVERNORS MEETINGS

The Action Taken Report is as under:

Agenda Item No.	Agenda Item	Action Taken
BOG.73.01	CONFIRMATION OF MINUTES OF THE SEVENTY-SECOND MEETING OF THE BOARD OF GOVERNORS	Implemented
BOG.73.02	ACTION TAKEN REPORT OF THE SEVENTY-SECOND MEETING OF THE BOARD OF GOVERNORS	Implemented
BOG.73.03	RECRUITMENT OF FACULTY DURING 2022-23	Implemented
BOG.73.04	PROMOTION/UPGRADATION OF STAFF (NON-TEACHING)	Implemented
BOG.73.05	OPENING/OPERATION OF BANK ACCOUNTS ADOPTING A NEW FUND DISBURSEMENT SYSTEM OF (GOI) THROUGH TREASURY SINGLE ACCOUNT (TSA)	Implemented
BOG.73.06	CHANGE OF SIGNATORY FOR OPERATION OF BANK ACCOUNTS	Implemented/ In Process
BOG.73.07	INCREASE IN LIMIT OF INVESTMENT IN HDFC LIMITED	Implemented
BOG.73.08	ESTABLISHMENT OF SECTION 8 COMPANY UNDER THE DST (Nidhi iTBI) PROJECT	Implemented
BOG.73.09	ADDENDUM OF PROVISIONS IN THE MEMORANDUM OF ASSOCIATION OF THE INSTITUTE	Implemented/ In Process
BOG.73.10	APPOINTMENT OF REGISTRAR TO ACT AS TREASURER OF BIT-STEP	Implemented
BOG.73.11	POINTS FOR INFORMATION A. Visit of the Peer Team of NAAC B. Nominee of Chancellor in the Board of Governors C. Acceptance of Resignation of the Registrar D. Appointment of Registrar (Officiating)	Implemented



	<p>E. Appointment as Dean of Alumni & International Relations (DAIR)</p> <p>F. Registration/Transfer of the Society "The Birla Institute of Technology Mesra, Ranchi" with the Government of Jharkhand</p> <p>G. Implementation of New ERP System and Cyber Security in the Institute.</p>	
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The Board is requested to note the same.

BOG.74.03 CONFIRMATION OF THE MINUTES OF THE THIRTY-NINTH FINANCE COMMITTEE MEETING

Minutes of the Thirty Ninth Finance Committee Meeting held on 12th May 2022 at Birla Tower, New Delhi as well as through video conferencing (VC)/ Other Audio-Visual Means (OAVM) is enclosed.

(Annexure BOG.74.02)

The Board is requested to confirm the same.

BOG.74.04 CONFIRMATION OF THE MINUTES OF THE 111TH ACADEMIC COUNCIL MEETINGS

Minutes of the 111th Academic Council Meetings held on 09th March 2023, is enclosed.

(Annexure BOG.74.03)

The Board is requested to confirm the same.

BOG.74.05 NOMINATIONS AS THE MEMBER OF THE BOARD OF GOVERNORS

Pursuant to Clause 7.0 of the Memorandum of Association of the Institute the following are proposed to be appointed as the member to the Board of Governors:

Name & Address	Vide Letter No. & Date	In the Capacity as
<p>1. Mr. Rajiv Kaul CEO, Vice Chairman & Whole Time Director CMS Info Systems Belapur Rly. Stn. Complex, T-151, 5th Floor, Tower No. 10, Sector-11, CBD Belapur, Navi Mumbai, Maharashtra- 400614 [rajiv.kaul@cms.com]</p>	<p>VC/2023-24/P-04 Dated 01st May 2023 and letter of nomination from HCT Dtd.04.05.23</p> <p>(Annex-BOG.74.04 A)</p>	<p>Member (Nominee of HCT)</p>
<p>2. Prof. Nisha Gupta Professor, Dept. of ECE & Dean of PG Studies BIT Mesra, Ranchi-835215 [ngupta@bitmesra.ac.in]</p>	<p>VC/2023-24/P-06 & 11 Dated 01st May 2023</p> <p>(Annex-BOG.74.04 B)</p>	<p>Member (Institute Faculty)</p>



3. Dr. Abhijit Mustafi Associate Professor Dept. of CSE BIT Mesra, Ranchi-835215 [abhijit@bitmesra.ac.in]	VC/2023-24/P-05 & 12 Dated 01 st May 2023 (Annex-BOG.74.04 C)	Member (Institute Faculty)
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In addition, the following are invited to attend the 74th BOG meeting as Special Invitees, as desired by the President of the General Council (who could eventually be inducted into the BOG subject to approval of the General Council).

Name & Address	Vide Letter No. & Date	In the Capacity as
1. Professor Shree K Nayar Computer Science Dept. Columbia University 500 West 120 Street. Room, 450 MC0401, New York 10027 [nayar@cs.columbia.edu]	VC/2023-24/P-07 01 st May 2023 (Annex-BOG.74.04 D)	Special Invitee
2. Professor Janat Shah Professor, Dept. of Management, Indian Institute of Management, Udaipur, Balicha, Udaipur- 313001 (Rajasthan) [janat.shah@iimu.ac.in]	VC/2023-24/P-08 01 st May 2023 (Annex-BOG.74.04 E)	Special Invitee

The Board is requested to approve the same.

BOG.74.06 ANNUAL ACCOUNTS AND AUDIT REPORT FY: 2022-23

To consider and approve the Annual Accounts and Audit Report of Financial Year 2022-23 as recommended by the Finance Committee, the same shall be placed during the meeting for approval and recommendation to the General Council.

BOG.74.07 BUDGET ESTIMATES FOR FY: 2023-24

To consider and approve the Budget Estimates for Financial Year 2023-24 as recommended by the Finance Committee and recommending the same to the General Council, the same shall be placed during the meeting for approval and recommendation to the General Council.

BOG.74.08 OPENING AND INCORPORATION OF SIGNATORY FOR OPERATION OF BANK ACCOUNTS

As per the delegation of authority granted to the Vice Chancellor by the Board vide Item No. BOG.73.05 for opening bank account for adopting New Fund Disbursement System of Govt. of India through Treasury Single Account System for receiving the R&D Project grants, the following bank account has been opened with the below mentioned signatories.



Name of Bank	Signatories	
	Group - 'A'	Group - 'B'
CANARA BANK Ormanjhi Branch, Ranchi – 835 219 Account No. 110111277065	1. Dr. Indranil Manna 2. Dr. C. Jagannathan 3. Dr. Sandip Dutta	1. Dr. Sudip Das 2. Mr. Awadhesh Kr. Singh 3. Mrs. Archana Mukherjee

The Board is requested to note the same.

BOG.74.09 OPTING FOR CORPORATE INTERNET BANKING

As approved by the Board of Governors in its 73rd Meeting vide Item No. 73.05, regarding opening and operation of bank account to adopt fund disbursement through Treasury Single Account (TSA) System, it was also found that, in case of some banks wherein these banks accounts are opened there might be an additional requirement of opting for Corporate Internet Banking to be used exclusively for the purpose of operation of these accounts.

Presently, Corporate Internet Banking had to be availed with the bank details mentioned below:

Name of Bank - ICICI Bank
Name of Branch- Main Road, Ranchi-834001 (Jharkhand)
Account No.- 017501023614

The Board is requested to ratify the same.

BOG.74.10 FOREIGN CONTRIBUTION (REGULATION) ACT 2010 (FCRA) ACCOUNT

The Board is informed that, due to organizational changes, it is necessary to consider and approve changes to authorized signatories for the Institute's FCRA Current Account No. 40652787632 with State Bank of India, New Delhi Main Branch. The Board may also note that since the said Account was opened, no transactions have been done by any Authorized signatories and the users in corporate internet banking facility.

The Board is requested to consider by passing the resolution attached in the Annexure.

. (Annexure-BOG.74.05)

The Board is requested to approve the same.



BOG.74.11 TRANSFER/ RE-LOCATION OF EMPLOYEES

As per the prevailing requirements the Institute has been transferring its employees (teaching and non-teaching) to its various Off-campus from the main campus and vice-a-versa. The Institute thus reserves the right to transfer/re-locate its employees to best optimize its human resources.

The Board is requested to note the same.

BOG.74.12 INFORMATION ON STAFF MATTERS

The matters regarding Early Retirement, Recruitment, Resignation, Study Leave, Superannuation and Transfers are hereby reported for information:

- | | |
|---------------------|------------------------|
| A. Early Retirement | (Annexure-BOG.74.06-A) |
| B. Recruitment | (Annexure-BOG.74.06-B) |
| C. Resignation | (Annexure-BOG.74.06-C) |
| D. Study Leave | (Annexure-BOG.74.06-D) |
| E. Superannuation | (Annexure-BOG.74.06-E) |
| F. Transfers | (Annexure-BOG.74.06-F) |

The Board is requested to note and approve the same.

BOG.74.13 MEMORANDUMS OF UNDERSTANDING (MOU) SIGNED DURING THE ACADEMIC YEAR: 2022-23

Following MoU(s) have been signed between BIT and various Agencies:

- A. **IHUB NTIHAC FOUNDATION** a company registered under Section 8 of the Companies Act, 2013, having registered Office at C3i Building, IIT Kanpur, Kalyanpur, Uttar Pradesh – 208016 to act as a Service Provider.
[Validity – 02 Years]
- B. **Central Coalfields Limited**, Darbhanga House, Ranchi – 834029 entered into an MOU to take up funding of Research project “360-degree Health Monitoring of Miners and Mining Community of CCL under CSR of CCL” as per provision in Schedule VII of Companies Act.
[Validity – 03 Years]
- C. **EDCIL India Limited**, registered under the Companies Act, 1956 under the Ministry of Education, (GoI) having its office at Vijaya Building, 17-Barakhamba Road, New Delhi-11001 under the program “Study in India” (SII) of MoE (GoI) entered into an MoA to act as a Partnering Institute.
[Validity – 03 Years]



D. **Jharkhand Police** (Ranchi, Jharkhand) entered into a MOU as a Technology Partnership under guard railed by constitutional principles and the goal of citizen welfare.

[Validity – 05 Years]

E. **Tata Motors**, having its Registered Office at Bombay House, 24 Homi Mody Street, Mumbai-400 001 entered into an Agreement to define the confidentiality conditions under which TML and BIT will exchange information for the purpose of the Project i.e. to explore and engage in exchange of Confidential Information in relation to the Project in relation to M.Tech in Electric Vehicle Technology for TML.

[Validity – 05 Years]

The Board is requested to note the same.

BOG.74.14 POINTS FOR INFORMATION

1. NBA Expert Team visited the Institute in respect of Application Nos. 4187-15/10/2019 and 7019-28/06/2022 for accreditation of the following UG/PG programs during 15-17 April 2023:
 1. PG-Remote Sensing
 2. UG-Civil & Environmental Engineering
 3. UG-Computer Science & Engineering
 4. PG-Master of Business Administration.

2. Activity Report of BITMAA Alumni Association for BIT, Mesra Alumni.

(Annex-BOG-74.07 A)

3. Subsequent to the earlier Board approval on the creation of Department of Humanities and Social Sciences, we are starting the functioning of this Department to cater to relevant subjects in the existing UG and PG curriculum with existing faculty members serving in the BIT Mesra including Extension Centres.

4. Renaming of Sponsored Research Cell to Research and Development Cell

(Annex-BOG-74.07 B)

5. Items Related to the Academic Progress of the Institute:

- a. FINANCIAL ASSISTANCE TO THE PG (NON-GATE/NON-GPAT) STUDENTS

The Academic Council in its 111th meeting held on 09/03/2023 recommended granting of financial assistance of Rs.6,500/- per month to top 20% of the Self-finance PG (Non-Gate/ Non-GPAT)



students at the Institute securing the CGPA of 8 and above in one attempt.

b. RENAMING/CLOSURE OF ACADEMIC PROGRAMS IN CHEMICAL ENGINEERING & FOOD TECHNOLOGY

Based on the recommendation of the Board of Studies (BOS) of the Department of Chemical Engineering in its meeting held on 03.02.2023 and approved by the Academic Council in its 111th Meeting held on 09.03.2023, that to close I.M.Sc. Food Technology Program from Academic Year 2023-14 and to change the nomenclature of the course "Food Processing Technology" to "Food Engineering and Technology" and necessary course structures are made as per UG guidelines.

c. INCREASE/REDUCE IN INTAKE IN ECE DEPARTMENT (OC-JAIPUR)

The Academic Council in its 111th Meeting held on 09/03/2023 has ratified the proposal of the Director, BIT Jaipur Off-Camps to increase and reduce the intake for the various programs as under:

Program	Current Intake	Request for increase in intake	Requested for reduction in intake	Total intake after increase/reduce
B.Tech (CSE)	60	60	-	120
B.Tech (ECE)	60	-	30	30
B.Tech (EEE)	60	-	30	30

Board is requested to note and approve the same.

BOG.74.15 ANNUAL REPORT FOR THE YEAR 2021-22

The Institute has prepared Annual Report for the year 2021-22, the same shall be placed during the meeting for approval and recommendation to the General Council.

(Annex-BOG-74.09)

BOG.74.16 ANY OTHER AGENDA ITEM(S) WITH PERMISSION OF THE CHAIR



Sandip Dutta
**Secretary Board of Governors
and Registrar (Offg.)**

Date: 08th May 2022

