

**BIRLA INSTITUTE OF TECHNOLOGY**  
**MESRA, RANCHI - 835215**

Ref. No. GO/Admn./IDC/2020-21/5/23

Date: 18<sup>th</sup> March 2021

**OFFICE ORDER**

**INSTITUTE DISCIPLINARY COMMITTEE (IDC)**

In suppression of the earlier office orders on this subject, the Institute Disciplinary Committee is being reconstituted as follows:

<b>S.No</b>	<b>Name/ Designation</b>	
1.	Dean of Faculty Affairs (DoFA)	Chairman
2.	Dean of Post Graduate Studies (DPGS)	Member
3.	Dean of Undergraduate Studies (DUGS)	Member
4.	Prof. Mohan Verma Head (Department of Space Engineering & Rocketry)	Member
5.	Registrar	Member
6.	Asst. Registrar (GO)	Member Secretary

**Terms of Reference:**

Committee shall look into the disciplinary proceedings, as may be required, in different cases being referred to it from time-to-time. Committee shall also be required to undertake the disciplinary proceedings and give its recommendations to the competent authority, within the reasonable time but not later than fifteen (15) days in any case.

By order of the Vice Chancellor

  
Registrar

To,

- i) The Chairman
- ii) All Members/ Member Secretary

**Copy to:**

- 1) All Dean(s)/ Asso. Dean(s)/ Director (IQAC)/ CoE/CoA
- 2) All HoD(s)/ In-charge(s), Academic Departments/ Sections
- 3) Director(s)/ In-charges(s), BIT Off Campuses
- 4) Director, University Polytechnic/ BIT-STEP
- 5) Dy. Comptroller/ Dy. Finance Officer/ Sr. Advisor (Purchase)
- 6) Dy. Registrar(s)/ Administrative Officer (E&HR)/ Asst. Registrar(s)
- 7) PS to VC
- 8) File