



**RESOLUTION
OF
SIXTH MEETING OF THE
EXECUTIVE COUNCIL**

(85th Session of the Governing Board)

**THROUGH AGENDA BY CIRCULATION
ON 21.01.2026**





बिरला प्रौद्योगिकी संस्थान

BIRLA INSTITUTE OF TECHNOLOGY

(विवि अनु० ४० अधिनियम १९५६ की धारा ३ के तहत मानित विश्वविद्यालय ॥ A Deemed to be University u/s 3 of UGC Act, 1956)

मेसरा, राँची ८३५२१५ (भारत) ॥ MESRA, RANCHI 835 215 (INDIA)

RESOLUTION OF SIXTH MEETING OF EXECUTIVE COUNCIL (85th SESSION OF THE GOVERNING BOARD)

HELD THROUGH
AGENDA BY CIRCULATION ON 21st JANUARY 2026

LIST OF MEMBERS

S.No.	Name	Designation	Role/ Capacity	Consent received on (via email)
1.	Shri C K Birla	Chancellor	Nominee of HCT & Member	23.01.2026 & 27.01.2026
2.	Prof. Indranil Manna	Vice Chancellor	Chairman	21.01.2026 & 26.01.2026
3.	Prof. Janat Shah Professor, Dept. of Management, IIM, Udaipur	(Nominee of HCT)	Member	22.01.2026 & 27.01.2026
4.	Mr. Rajiv Kaul CEO, Vice Chairman CMS Info Systems CBD Belapur, Navi Mumbai	(Nominee of the GC)	Member	22.01.2026
5.	Shri Rohit Saboo M/s. NEI Limited, Jaipur	(Nominee of the GC)	Member	22.01.2026 & 26.01.2026
6.	Prof. Akshay Divedi Dept. of Mechanical Engg. & Indus. Engg. IIT Roorkee	Nominee of Commission	Member	22.01.2026 & 26.01.2026
7.	Prof. Sandip Singh Solanki (DPGS)	Dean	Member	22.01.2026 & 27.01.2026
8.	Prof. Ashoke Sharon (DOFA)	Dean	Member	28.01.2026
9.	Prof. Kunal Mukhopadhyay, HOD (BEBT)	Professor	Member	23.01.2026 & 27.01.2026
10.	Dr. Sitanshu Sekhar Sahu (ECE)	Associate Professor	Member	22.01.2026
11.	Dr. Gayatri Paul (PIE)	Assistant Professor	Member	23.01.2026
12.	Prof. Sudip Das	Registrar	Secretary
13.	Shri Y. Goenka	Treasurer	Special Invitee



All the revered members of the Executive Council of the Birla Institute of Technology, Mesra were informed vide Notice No.RO/EC Meeting/2025-26/31 dated 14.01.2026, that 06th Meeting of Executive Council (85th Session of Governing Board) was scheduled for 28.01.2026, which shall be held online (via digital platform).

Later on, due to the urgency of the matter and non-availability of most of the members on 28.01.2026, it was proposed to hold this meeting through Agenda by Circulation, which was communicated to all the members on 21.01.2026.

Accordingly, the agenda and additional agenda of the 06th Meeting of the Executive Council were circulated through email to all the members of the Council and were requested to give their consent/acceptance by endorsing through return email to registrar@bitmesra.ac.in

EC.06(85).01 CONFIRMATION OF THE MINUTES OF 05th MEETING OF THE EXECUTIVE COUNCIL

The Minutes of 05th meeting of the Executive Council of the Institute, held on 23rd September 2025 at Institute's Board Room well as through video conferencing (VC)/ Other Audio-Visual Means (OAVM) was confirmed.

EC.06(85).02 ACTION TAKEN REPORT OF THE 02nd, 03rd and 04th MEETING OF THE EXECUTIVE COUNCIL

The Action Report (ATR) of the 02nd, 03rd and 04th meeting are noted by the Council.

EC.06(85).03 CONFIRMATION OF THE MINUTES OF THE 45th MEETING OF THE FINANCE COMMITTEE

The minutes of 45th meeting of the Finance Committee, held on 23rd September 2025 at Institute's Board Room, BIT Mesra as well as through video conferencing (VC)/ Other Audio-Visual Means (OAVM) was confirmed.



EC.06(85).04 CONFIRMATION OF THE MINUTES OF THE 119th AND 120th MEETING OF THE ACADEMIC COUNCIL

The minutes of 119th and 120th meeting of the Academic Council, held on 18th September 2025 and 11th December 2025 respectively, at Institute's Board Room, BIT Mesra as well as in physical/virtual were confirmed.

EC.06(85).05 STANDARD OPERATING PROCEDURE FOR NEW FACULTY RECRUITMENT, PROMOTION AND REGULARIZATION

The Standard Operating Procedure (SOP) for Recruitment, Promotion and Regularization of faculty members of the Institute are framed and implemented in accordance with the Minimum Qualifications and Requirements Outlined in the UGC Guidelines for the Recruitment of New Faculty Members across various academic levels w.e.f. October 2025. Institute has made necessary amendments based on the Institute's requirements to maintain High Standards of Education and Research. The criteria for recruitment, or the type of requirement or promotion, are based on the quality and targets that the Institution aims to achieve in the near future. The Council noted and ratified the SOP.

EC.06(85).06 APPOINTMENT OF THE REGISTRAR

The selection committee chaired by the Vice Chancellor, constituted as per the MoA of the Institute, recommended the appointment of Dr. Rajesh Jain, as the Registrar of BIT, Mesra on five (05) years renewable contract as per UGC norms. His joining the institute is expected by 09th March 2026. The Council approves the above appointment.

EC.06(85).07 APPOINTMENT OF THE FINANCE OFFICER

The selection committee chaired by the Vice Chancellor of the Institute recommended the appointment of Mrs. Archana Mukherjee as Finance Officer of BIT, Mesra with effect from 30.12.2025, on five (05) years renewable contract. The Council approves the above appointment.



EC.06(85).08 INFORMATION ON STAFF MATTERS

The Council noted and approved the staff matters relating to Recruitment, Transfers, Resignation, Maternity Leave, Study Leave/EOL and Superannuation concerning the employees of the Institute, as presented during the meeting vide Annexure Nos. VIII to XIII of the agenda.

EC.06(85).09 CHANGE OF BANK SIGNATORIES

The Council noted and approved the change in Bank signatories of Jaipur & Patna Campus, as approved and recommended by the Finance Committee, as per Annexure XIV of the agenda.

EC.06(85).10 REPORTING ITEM

The Council noted and approved the following points placed as agenda.

1. Extension of the tenure of appointment of Ombudsperson of the institute.

As an interim arrangement, the tenure of Prof. (Dr.) Kamini Kumar as Ombudsperson of the Institute has been further extended for the period of 01 year that is up to 23.09.2026, vide letter no. 2436(B) dated 24.09.2025.

2. Appointment/Extension of Dean(s) / HoD(s) / Associate Dean(s)

The appointment/extension of Deans, Head of the Departments and Associate Dean(s) for the period January to December 2026.

3. Appointment of Director, Off-Campuses

a) Dr. Govind Sharan Dangayach, Visiting Professor, BIT Off-campus Jaipur is appointed as Director of Off-campus Jaipur, with effect from 01.01.2026.



b) Dr. Dheeresh Kumar Mallick, Associate Professor, Department of Computer Science and Engineering has been appointed as Director of Off-campus, Patna for a period of 01 year, w.e.f. 01.01.2026.

4. Appointment of Assistant Registrar (HR) at BIT Mesra

Mr. Shrawan Kumar Yadav has been appointed as Assistant Registrar (HR) and he has joined on 15.01.2026. He will be on probation for period of one year.

EC.06(85).11 POINTS FOR INFORMATION

The Council noted the following information:

1. External Academic Audit (AY 2024-25)

As per the UGC guidelines for NBA and NAAC regulatory compliance, an External Academic Audit Committee has been constituted for academic audit of AY 2024-25. The Committee was chaired by Prof. Sanghamitra Bandyopadhyay, Former Director and Professor, Indian Statistical Institute followed by two members namely, Prof. Chandrabhas Narayana, Chemistry and Physics of Materials Unit, Jawaharlal Nehru Centre for Advanced Scientific Research and Prof. Naresh Bhatnagar, Department of Mechanical Engineering, Indian Institute of Technology, Delhi. They visited the Campus on 14th & 15th January 2026 and interacted with all the Head of the Departments and visited different labs and infrastructural facilities. The final report of the audit is awaited.

2. Visit of NBA Team for Accreditation of Technical Courses

NBA visit was held in Mesra campus for B.Tech (Computer Science and Engineering) and B.Tech (Civil Engineering) programs on 09 Aug 2025 and both programs were granted NBA accreditation from 1st July 2025 to 31st December 2025 and from 1st January 2026 to 31st December 2028.



EC.06(85).12 ANY OTHER AGENDA

INSTITUTIONAL DEVELOPMENT PLAN (IDP)

The Council ratifies the Institute Development Plan, prepared and finalised by the Institute which is as per compliance and mandate of UGC and other accreditation procedures.

28/1/26

**Secretary, Executive Council
and
Registrar (Acting)**

**Secretary
Executive Council
Birla Institute of Technology
Mesra, Ranchi-835215**



Date: 28th January 2026

