



**MINUTES  
OF  
FIFTH MEETING OF  
THE EXECUTIVE COUNCIL  
(84<sup>TH</sup> SESSION OF THE GOVERNING BOARD)**

TIME: 11:45AM to 12:15 PM  
DATE : 23/09/2025

VENUE: INSTITUTE'S BOARD ROOM  
MODE : ONLINE-VIA-DIGITAL PLATFORM





**बिरला प्रौद्योगिकी संस्थान**  
**BIRLA INSTITUTE OF TECHNOLOGY**  
 (विहारी अनु० आ० अधिनियम १९५६ की धारा ३ के तहत मानित विश्वविद्यालय) || A Deemed to be University u/s 3 of UGC Act, 1956)  
 मेसरा, राँची ८३५२१५ (भारत) || MESRA, RANCHI 835 215 (INDIA)

**MINUTES OF THE FIFTH MEETING OF THE EXECUTIVE COUNCIL**

**(84<sup>TH</sup> SESSION OF THE GOVERNING BOARD)**

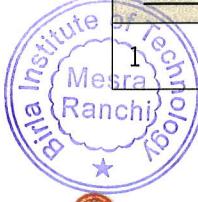
**HELD ON 23<sup>RD</sup> SEPTEMBER 2025**

**MEMBERS PRESENT**

| <b>SI.No.</b> | <b>Name</b>  | <b>Designation</b>    | <b>Role/ Capacity</b>    | <b>Location</b> |
|---------------|--|-----------------------|--------------------------|-----------------|
| 1             | Shri C K Birla   | Nominee of HCT        | Chancellor               | New Delhi       |
| 2             | Prof. Indranil Manna   | Vice Chancellor       | Chairperson (Ex-officio) | Ranchi          |
| 3             | Prof. Janat Shah<br>Professor, Dept. of Management<br>IIM, Udaipur                       | (Nominee of HCT)      | Member                   | Udaipur         |
| 4             | Mr. Rajiv Kaul CEO, Vice Chairman CMS Info Systems CBD Belapur, Navi Mumbai              | (Nominee of the GC)   | Member                   | Mumbai          |
| 5             | Prof. Akshay Divedi<br>Dept. of Mechanical Engg. & Indus. Engg. IIT Roorkee, Uttarakhand | Nominee of Commission | Member                   | Roorkee         |
| 6             | Prof. Sandeep Singh Solanki (DPGS)   | Dean                  | Member                   | Ranchi          |
| 7             | Prof. Ashoke Sharon (DOFA)   | Dean                  | Member                   | Ranchi          |
| 8             | Prof. Kunal Mukhopadhyay, HOD (BEBT)   | Professor             | Member                   | Ranchi          |
| 9             | Dr. Sitanshu Sekhar Sahu (ECE)   | Associate Professor   | Member                   | Ranchi          |
| 10            | Dr. Gayatri Paul (PIE)   | Assistant Professor   | Member                   | Ranchi          |
| 11            | Prof. Sudip Das  | Registrar             | Secretary (Ex-officio)   | Ranchi          |
| 12            | Shri Y. Goenka   | Treasurer             | Special Invitee          | New Delhi       |

The Chairperson granted leave of absence to the following members who could not attend the meeting due to some prior engagement:

| <b>SI.No.</b> | <b>Name</b>                                 | <b>Designation</b> | <b>Role/ Capacity</b> |
|---------------|---|--------------------|-----------------------|
| 1             | Shri Rohit Saboo<br>M/s NEI Limited, Jaipur | (Nominee of GC)    | Member                |





# बिरला प्रौद्योगिकी संस्थान

## BIRLA INSTITUTE OF TECHNOLOGY

(विद्या या विमुक्ते  
१९५६ की धारा ३ के तहत मानित विश्वविद्यालय || A Deemed to be University u/s 3 of UGC Act, 1956)  
मेसरा, राँची ८३५२१५ (भारत) || MESRA, RANCHI 835 215 (INDIA)

The meeting was held at the Institute's Board Room, Birla Institute of Technology, Mesra, Ranchi – 835 215 and also through Video Conferencing (VC)/Other Audio-Visual Means (OAVM).

Every member participating either in person or through video conferencing recorded their name and location from where they were attending the meeting. The members present confirmed that they have received the agenda and all the relevant materials for the meeting. It was also confirmed that no one else other than the members concerned attended or had access to the proceedings of the meeting at their respective locations. The Chairperson welcomed all the members of the Council and after ascertaining the quorum, initiated the meeting and stated that the proceedings of the meeting shall be recorded and preserved.

### **EC.05(84).01 CONFIRMATION OF THE MINUTES OF 02<sup>nd</sup>, 03<sup>rd</sup> AND 04<sup>th</sup> MEETING OF THE EXECUTIVE COUNCIL.**

The Minutes of 02<sup>nd</sup> meeting of the Executive Council, held on 16<sup>th</sup> June 2025 at Institute's Board Room, BIT Mesra as well as through video conferencing (VC)/ Other Audio-Visual Means (OAVM) and the Minutes of 03<sup>rd</sup> and 04<sup>th</sup> meeting held on 20<sup>th</sup> August 2025 and 03<sup>rd</sup> September 2025 respectively, through Resolution by Circulation were confirmed.

### **EC.05(84).02 ACTION TAKEN REPORT OF 79<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS AND 1<sup>st</sup> MEETING OF THE EXECUTIVE COUNCIL (80<sup>th</sup> SESSION OF THE GOVERNING BOARD)**

The Action Taken Report (ATR) is noted by the Council.

### **EC.05(84).03 CONFIRMATION OF MINUTES OF THE 41<sup>ST</sup>, 42<sup>ND</sup>, 43<sup>RD</sup> AND 44<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE**

The Minutes of the 41<sup>st</sup> meeting held on 10<sup>th</sup> May 2024 at Birla Tower, 25 Barakhamba Road, New Delhi, 42<sup>nd</sup> meeting held on 10<sup>th</sup> March



2025 and 43<sup>rd</sup> meeting held on 16<sup>th</sup> June 2025 at Institute's Board Room, BIT Mesra as well as through video conferencing (VC)/ Other Audio-Visual Means (OAVM) and the minutes of 44<sup>th</sup> meeting held on 02<sup>nd</sup> September 2025 through Resolution by Circulation were confirmed.

**EC.05(84).04 CONFIRMATION OF THE MINUTES OF THE 117<sup>th</sup> AND 118<sup>th</sup> MEETING OF THE ACADEMIC COUNCIL**

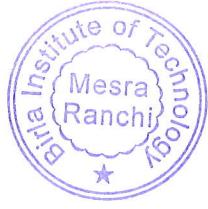
The minutes of the 117<sup>th</sup> and 118<sup>th</sup> Academic Council meeting held on 24<sup>th</sup> March 2025 and 27<sup>th</sup> May 2025 respectively, at Institute's Conference Hall, BIT Mesra as well as through video conferencing (VC)/ Other Audio-Visual Means (OAVM) were confirmed.

**EC.05(84).05 RECOMMENDATION OF CONFERMENT OF DEGREES TO UNDERGRADUATE, POSTGRADUATE, AND DOCTOR OF PHILOSOPHY (Ph.D.) STUDENTS WHO SUCCESSFULLY GRADUATED DURING THE PERIOD FROM 09<sup>TH</sup> OCTOBER 2024 TO 15<sup>TH</sup> SEPTEMBER 2025 IN THE XXXV CONVOCATION OF THE INSTITUTE**

The Academic Council in its 119<sup>th</sup> Meeting held on 18<sup>th</sup> September 2025, recommended the conferment of Degrees to **2589** eligible students, in the XXXV Convocation of the Institute, of which **125** are Diploma, **1716** are Undergraduates, **657** are Postgraduates and **91** are Doctor of Philosophy (Ph.D.), who are going to successfully graduate during the period from 09<sup>th</sup> October 2024 to 15<sup>th</sup> September 2025.

The summary of the degree recipients are as follows:

| <b>SUMMARY OF THE DEGREE RECIPIENTS<br/>COURSE WISE/CENTER WISE</b>                       |               |               |            |             |                |              |
|---|---------------|---------------|------------|-------------|----------------|--------------|
| <b>(Graduated between 09<sup>th</sup> October 2024 to 15<sup>th</sup> September 2025)</b> |               |               |            |             |                |              |
| <b>Sl.<br/>No.</b>  | <b>Center</b> | <b>Course</b> |            |             |                | <b>Total</b> |
|   |               | <b>Ph.D.</b>  | <b>PG</b>  | <b>UG</b>   | <b>Diploma</b> |              |
| 1   | Mesra         | 85            | 555        | 1184        | 125            | <b>1949</b>  |
| 2   | Patna         | 2             | 20         | 209         | 0              | <b>231</b>   |
| 3   | Deoghar       | 1             | 0          | 97          | 0              | <b>98</b>    |
| 4   | Noida         | 3             | 59         | 79          | 0              | <b>141</b>   |
| 5   | Jaipur        | 0             | 23         | 147         | 0              | <b>170</b>   |
|   | <b>Total</b>  | <b>91</b>     | <b>657</b> | <b>1716</b> | <b>125</b>     | <b>2589</b>  |



The list of degree recipients is attached as Appendix to the minutes.

The council approves the conferment of degrees to **2589** students under various categories as mentioned above in XXXV Convocation.

## **EC.05(84).06 AWARD OF GOLD MEDALS TO THE ELIGIBLE UNDERGRADUATE STUDENTS IN THE XXXV CONVOCATION OF THE INSTITUTE**

The Academic Council in its 119<sup>th</sup> Meeting held on 18<sup>th</sup> September 2025, recommended the award of Gold Medals to **16** Meritorious Under-Graduate students who shall graduate between 09<sup>th</sup> October 2024 to 15<sup>th</sup> September 2025.

The details are as follows:

### **LIST OF ELIGIBLE STUDENTS FOR THE AWARD OF GOLD MEDAL IN XXXV CONVOCATION**

| S. NO.  | ROLL NO.       | NAME                | CGPA | CAMPUS |
|---|----------------|---------------------|------|--------|
| <b>Bachelor of Architecture</b>   |                |                     |      |        |
| 1.  | BARCH/10016/20 | SWARNIM KIRAN       | 8.75 | MESRA  |
| <b>Bachelor of Technology (Biotechnology)</b>                             |                |                     |      |        |
| 2.  | BTECH/10244/21 | CHINMAY AJIT PATADE | 9.41 | MESRA  |
| <b>Bachelor of Technology (Chemical Engineering)</b>                      |                |                     |      |        |
| 3.  | BTECH/10350/21 | SOUVANIK GHOSH      | 9.18 | MESRA  |
| <b>Bachelor of Technology (Civil Engineering)</b>                         |                |                     |      |        |
| 4.  | BTECH/10725/21 | DHRUV CHOUDHARY     | 9.31 | MESRA  |
| <b>Bachelor of Technology (Computer Science)</b>                          |                |                     |      |        |
| 5.  | BTECH/10653/21 | KUNAL HIRAWAT       | 9.49 | MESRA  |
| <b>Bachelor of Technology (Electronics and Communication Engineering)</b> |                |                     |      |        |
| 6.  | BTECH/10414/21 | SAURABH KUMAR       | 9.21 | MESRA  |
| <b>Bachelor of Technology (Electrical and Electronics Engineering)</b>    |                |                     |      |        |
| 7.  | BTECH/10285/21 | MOHAMMAD JAMSHED    | 9.13 | MESRA  |
| <b>Bachelor of Technology (Information Technology)</b>                    |                |                     |      |        |
| 8.  | BTECH/10308/21 | ADARSH RANJAN       | 9.44 | MESRA  |
| <b>Bachelor of Technology (Mechanical Engineering)</b>                    |                |                     |      |        |
| 9.  | BTECH/10370/21 | BIPUL KUMAR ARYAN   | 9.42 | MESRA  |
| <b>Bachelor of Technology (Production Engineering)</b>                    |                |                     |      |        |
| 10.   | BTECH/10624/21 | PRAGYAN SHARMA      | 8.77 | MESRA  |
| <b>Bachelor of Hotel Management and Catering Technology</b>               |                |                     |      |        |
| 11.   | BHMCT/10009/21 | ROHIT MUNDA         | 8.09 | MESRA  |
| <b>Bachelor of Pharmacy</b>   |                |                     |      |        |



|   |              |                     |      |       |
|---|--------------|---------------------|------|-------|
| 12.   | BPH/10002/21 | AAYUSH ANANT        | 9.57 | MESRA |
| <b>Bachelor of Business Administration</b>            |              |                     |      |       |
| 13.   | BBA/40568/22 | NIHAL VERMA         | 9.86 | MESRA |
| <b>Bachelor of Computer Applications</b>              |              |                     |      |       |
| 14.   | BCA/45005/22 | RADHIKA DIWAN       | 9.93 | NOIDA |
| <b>Bachelor of Science (Animation and Multimedia)</b> |              |                     |      |       |
| 15.   | BAM/45003/22 | ADITI PRASAD        | 9.48 | NOIDA |
| <b>Bachelor of Science (Medical Lab. Technology)</b>  |              |                     |      |       |
| 16.   | BMLT/13/22   | SANGAM KUMAR PANDEY | 9.45 | MESRA |

The Council approves award of Gold Medals to **16** Meritorious Under-Graduate students in XXXV Convocation.

**EC.05(84).07 ADDITIONAL LAND CONSIDERATION FOR DIVERSION OF FOREST LAND**

The Board of Governors approved the diversion of 350 Acres of forest land in its 79<sup>th</sup> meeting held on 10<sup>th</sup> March 2025 vide Item No. BOG.79.03.

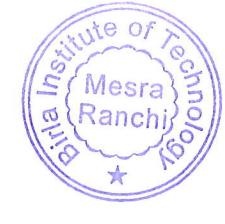
The Council considered and approved the additional 54.25 Acres of forest land, situated at the west of campus i.e., the road connecting Chancellor's Bungalow and G.P. Birla Auditorium for the diversion, along with earlier approved 350 Acres of the Forest land.

This additional patch of land admeasuring 54.25 Acres makes the total diversion of 404.25 Acres of forest land.

**EC.05(84).08 CHANGE OF SIGNATORIES OF FCRA ACCOUNT AND OPENING/ INCORPORATION OF SIGNATORY FOR OPERATION OF BANK ACCOUNTS**

The Council considered the recommendation of the Finance Committee that since few existing signatories have left the institution, the signatories of FCRA Current Account bearing number 40652787632 with State Bank of India, New Delhi Main Branch and approved the replacement with the below signatories: -

| Group-'A'               | Group-'B'                  |
|-------------------------|----------------------------|
| (a) Dr. Indranil Manna  | (a) Dr. Sudip Das          |
| (b) Mr. Yogesh Goenka   | (b) Dr. Sandip Dutta       |
| (c) Dr. Shradha Shivani | (c) Mrs. Archana Mukherjee |



The mode of operation shall be jointly any one of Group 'A' and any one of Group 'B'.

As recommended by the Finance Committee, the Council further approves the opening of Zero Balance Subsidiary Account (ZBSA) bank account in ICICI Bank, Main Road Ranchi with incorporation of following authorized signatories to manage the funds received from Biotechnology Industry Research Assistance Council (BIRAC) Projects.

| Name of Bank  | Signatories   |   |
|---|---|---|
|   | Group - 'A'   | Group - 'B'   |
| ICICI Bank Ltd.<br>Main Road Branch,<br>Ranchi – 834001<br>(ZBSA) | (a) Dr. Indranil Manna<br>(b) Dr. Raju Poddar<br>(c) Dr. Bhaskar Karn | (a) Dr. Sudip Das<br>(b) Mr. Awadhesh Kr. Singh<br>(c) Mrs. Archana Mukherjee |

The mode of operation shall be jointly any one of Group 'A' and any one of Group 'B'.

#### **EC.05(84).09 INFORMATION ON ADMINISTRATIVE MATTERS**

- (A) The Council considered and approved the appointment of Dr. Vikas Tripathi, Professor & Head, Department of management Studies, GL Bajaj Institute of Technology and Management, Greater Noida (U.P.) as Director of the BIT Mesra Noida Campus for a period of 02 (two year) with effect from 29<sup>th</sup> August 2025.
- (B) The Council ratify the appointment of Assistant Professor of Practice, Associate Professor of Practice and Professor of Practice in full time regular position with similar service condition as regular faculty
- (C) The Council noted the transfer and posting of Assistant Registrars, as notified vide Office Order No. RO/00/W-Assign/2025-26/2112 dated 30<sup>th</sup> August 2025.

#### **EC.05(84).10 INFORMATION ON STAFF MATTERS.**

The Council noted and approved the information presented about the staff matters related to Recruitment, Transfers, Resignations, Maternity Leaves, Study Leaves and Superannuation concerning the



employees of the Institute as per the Annexures (IX to XIV) placed at the meeting.

#### **EC.05(84).11 MEMORANDUMS OF UNDERSTANDING (MOU)**

The Council noted that the following MoU(s) have been signed between BIT and various Agencies:

(A) **MR. MADAN MOHAN MOHANKA**, for establishment of the Madan Mohan Mohanka Centre for Innovation & Entrepreneurship, envisioned as a “**Centre of Excellence**” (w.e.f. 01<sup>st</sup> September 2025)

(B) **CENTRAL TRAINING COLLEGE** (Telecommunication & Information Technology) CRPF, Dhurwa Ranchi (Jharkhand) to promote interaction and provide a formal basis for initiating interaction (w.e.f. 01<sup>st</sup> July 2025)

**[Validity – 03 Years]**

(C) **NATIONAL REMOTE SENSING CENTRE (NRSC)** to carry out the approved Advanced Studies entitled “PhenoCAM-based Forest Phenology Monitoring Programme using Satellite Remote Sensing Data” (w.e.f. 25<sup>th</sup> June 2025)

**[Validity – 04 Years]**

(D) **L&T TECHNOLOGY SERVICES LIMITED** desiring to enlarge its corporate social responsibility activities towards Education vide funding money to setup Electric Vehicle Lab. (w.e.f. 20<sup>th</sup> May 2025)

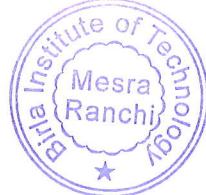
**[Validity – 3 Years]**

#### **EC.05(84).12 ANY OTHER AGENDA WITH THE PERMISSION OF THE CHAIR**

##### **CORRECTION OF NAME OF THE BANK SIGNATORIES.**

The Finance Committee, in its 42<sup>nd</sup> Meeting, vide Agenda No. 42.04, held on 10<sup>th</sup> March 2025 had approved the following signatories in the bank account designated below:

| <b>S.N.</b> | <b>Name of Bank, Branch &amp; Account No.</b>   | <b>Group-‘A’</b>  | <b>Group-‘B’</b>   |
|-------------|---|---|--|
| 15.         | ICICI Bank Ltd.<br>Ranchi<br>(A/c-017501023733) | a) Dr. Indranil Manna<br>b) Dr. Kunal Mukhopadhyay<br>c) Dr. Bhaskar Karn | a) Dr. Sudip Das<br>b) Mr. Awadhesh Kumar Singh<br>c) Mrs. Archana Mukherjee |



|     |  |  |  |
|-----|--|--|--|
| 16. | Indian Overseas Bank<br>Main Road, Ranchi<br>(A/c-EEFC- CD-04)           | a) Dr. Indranil Manna<br>b) Dr. Kunal Mukhopadyay<br>c) Dr. Bhaskar Karn | a) Dr. Sudip Das<br>b) Mr. Awadhesh Kumar Singh<br>c) Mrs. Archana Mukherjee |
| 17. | IDBI Bank Ltd. Ranchi<br>Main Road, Ranchi<br>(A/c-<br>0063102000033901) | a) Dr. Indranil Manna<br>b) Dr. Kunal Mukhopadyay<br>c) Dr. Bhaskar Karn | a) Dr. Sudip Das<br>b) Mr. Awadhesh Kumar Singh<br>c) Mrs. Archana Mukherjee |

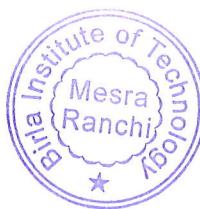
The Council reviewed the recommendation that there had been an error in the name of one of the signatories, and the changes proposed in the above resolution were not given effect, and approved the revised proposal for change of signatories in these accounts as stated below:

| S.N. | Name of Bank, Branch & Account No.                                   | Group-'A'  | Group-'B'  |
|------|--|--|--|
| 15.  | ICICI Bank Ltd.<br>Ranchi<br>(A/c-017501023733)                      | a) Dr. Indranil Manna<br>b) Dr. Shradha Shivani<br>c) Dr. Bhaskar Karn | a) Dr. Sudip Das<br>b) Mr. Awadhesh Kumar Singh<br>c) Mrs. Archana Mukherjee |
| 16.  | Indian Overseas Bank<br>Main Road, Ranchi<br>(A/c-EEFC- CD-04)       | a) Dr. Indranil Manna<br>b) Mr. Yogesh Goenka<br>c) Dr. Bhaskar Karn   | a) Dr. Sudip Das<br>b) Mr. Awadhesh Kumar Singh<br>c) Mrs. Archana Mukherjee |
| 17.  | IDBI Bank Ltd. Ranchi<br>Main Road, Ranchi<br>(A/c-0063102000033901) | a) Dr. Indranil Manna<br>b) Mr. Yogesh Goenka<br>c) Dr. Bhaskar Karn   | a) Dr. Sudip Das<br>b) Mr. Awadhesh Kumar Singh<br>c) Mrs. Archana Mukherjee |

Meeting ended with Vote of Thanks to the Chair.

*S*  
13/10/25  
Secretary, Executive Council  
and Registrar (Actg.)

Date: 13<sup>th</sup> October 2025



*Secretary*  
Executive Council  
Birla Institute of Technology,  
Mesra, Ranchi-835215

