

BIRLA INSTITUTE OF TECHNOLOGY
(Deemed to be University u/s 3 of UGC Act 1956)
MESRA, RANCHI 835 215, INDIA

Dated: June 30, 2025

Recruitment of Director for BIT Extension Center – Noida (Advt. No. GO/RECTT/2025-2026/Dir-1)

Birla Institute of Technology (BIT) Mesra invites applications from Indian Nationals, having excellent leadership, management & academic background, with proven administration skills as well as flair for management, commitment to Vision & Work Plan for significant improvement of BIT Mesra extension center Noida campus.

A. : Minimum Qualifications, Experience and Pay Scales

Name of the Post	Salary per month	Qualification (degree and performance) and Professional Experience*
Director, BIT Extension Centre – Noida Campus	AL 14 with minimum Basic Salary of INR 1,44,200/- with DA and other perks. Or A minimum salary of INR 2,50,000/- per month plus other benefits & perks as per Institute norms.	<p>First class or equivalent in Bachelor's and Master's levels. PhD in Engineering or Management including Fellow in Management from IIM.(Indian Institute of Management)</p> <p>i. 10 Years of Research/Teaching/Industry Experience as Professor/Equivalent in AL 14.</p> <p>ii. Age: Below 68, preferably in the 60 plus age group</p> <p>iii. The Director shall have an annual contractual tenure of 5 years(renewable every year) or reach superannuation age of 70 years, whichever is earlier.</p> <p>iv. Should have successfully guided 5-10 PhD Scholars.</p> <p>v. Published more than 25 peer-reviewed International Journal Papers.</p> <p>vi. Conducted a number of consultancy or sponsored research projects.</p> <p>vii. Filed/obtained patents or similar intellectual property rights.</p> <p>viii. Published books, monographs, handbooks or scholarly reports.</p> <p>Desirable requirements:</p> <p>ix. Leadership, with strong Administration skills and flair for academic management</p> <p>x. Prior experience of heading any educational, research, or training Institution or Department or Centers</p> <p>xi. International exposure in education management and leadership</p> <p>xii. Collaboration with Industry or business houses</p> <p>xiii. National or International level awards and recognitions</p> <p>xiv. Conducted or led large developmental projects with government or industrial fund.</p> <p>xv. Vision and Work plan for significant</p> <p>xvi. improvement of any of the BIT extension centers.</p>

*Relaxation of norms, experience or allied attributes is possible at the discretion of the selection committee for exceptionally deserving candidates with proven track records.

**Ph.D. Degree shall be in accordance with the University Grants Commission

B. Additional Benefits:

Mediclaime Insurance, Mobile & Internet expenses, Travel Support shall be admissible as per the Institute rules.

C. Selection Process will be conducted in Four Stages:

- Stage 1: Screening as per minimum eligibility criteria and norms based on the advertisement
- Stage II: Technical and Administrative presentation (Selection Committee)
- Stage III: Interview by Expert committee chaired by Vice Chancellor
- Stage IV: Final approval by Executive Council.

D. Other Documents required with the Short CV

- i. One detailed Curriculum Vitae
- ii. Recommendation Letter is must from two Industry or Academic leader.
- iii. Detailed academic record since high school level (degree, institution, year, subject domain, grade/record, degree granting board/university).
- iv. Detailed professional employment records (organization, designation, salary (scale or consolidated), tenure(from-to), location, job profile and experience.
- v. Publication record (author list, journals/proceedings, reference details, impact factor (as per Thompson Reuter), publisher (and list of filed or sealed patents, books, monographs design manual and handbook, if any).
- vi. Teaching record (institute, department, subjects taken, year (from-to), number of students, level, performance).
- vii. Sponsored research funding record (title, funding agency, amount, year, outcome/status).
- viii. Technology development, teaching/study aid development, laboratory and research facility creation record.
- ix. Prizes, awards, recognition won at local, national and international levels.
- x. National and International level professional engagements and contributions
- xi. Foreign visits for conference, post-doctoral and research fellowships (from-to), (country, year, designation, purpose, funding source or sponsored).
- xii. Name, designation, address (contact details including phone number and email) of at least 3 referees from India or abroad, who will be willing to provide a detailed academic and professional appraisal on the candidate within 1-2 weeks.
- xiii. Last Date for submission of application complete in all respect: 15th July 2025.

Application procedure:

There is no application fee applicable for this position.

- i. Please use the Short CV Format only.(Mandatory)
- ii. Please fill in the Short CV format and attach all the documents (self-attested) as per table D (Other Documents)
- iii. Email the details as one email in a zipped folder to hr@bitmesra.ac.in
- iv. Deadline: Submit the Online application by 5 pm on July 15th, 2025, & In case of any trouble while filling out the advertisement, reach out to us at hr@bitmesra.ac.in

Short Curriculum Vitae for Director's Position

1. Name of Candidate:
2. Date of birth + Age (as on 01.12.2024) and Gender:
3. Category (GEN/OBC/SC/ST/PVTG/PH):
4. Post and Department applied for:
5. Current affiliation and corresponding address :
6. Email Id and Mobile number
7. Current Salary Basic and other Emoluments: (Attach a scanned copy of latest Salary Slip)

Academic

Program	Degree	Passing Year	Name of Institution/University/Board	Record (%Marks/Grade/Class)	Remarks
Ph.D					
PG					
UG					
Intermediate					
Matric					
Diploma					

Research Outcome (In numbers only)

Web of Science (WoS)			Scopus/ABDC			Google Scholar (GS)		
Total Publication	Citation	h-index	Total Publication	Citation	h-index	Total Publication	Citation	h-index
Online Link to Citation Analysis			Online Link to Citation Analysis			Online Link to Citation Analysis		
Only Numbers								
Total No. of Publications:			Total No. of Patent Published and Granted:			Total Books / Book Chapters published:		
WoS	SCOPUS	GS	Total SCI/Scopus Publications as corresponding/First author:			Total No. of articles in Peer-reviewed Conference Proceedings:		
Since 2023 (Only Numbers)								
SCI/Scopus Publication:						Books/Book Chapter Publication		
SCI	SCOPUS	OTHERS	Total Number of Publications as Corresponding/First author:			Total No. of articles in Peer-reviewed Conference Proceedings:		
Total amount of Extra mural funds obtained as research grants (as PI):			The total amount of Extra mural funds obtained as Consultancy (as PI)::			Total amount of Extra mural funds obtained as technology transfer:		
No. of Ongoing PhD Supervision:			No. of Submitted / Awarded PhD Supervision:				Supervision as Guide: Supervision as CoGuide:	

Details of Administrative Responsibilities handled till date:

8. Title of Ph.D Thesis and Year of Award:

9. Name of Ph.D. Supervisor with Affiliation:

10. Professional Experience in reverse order

Organization	Designation	Appointment Status	Duration		Role	Salary	Remarks
			From	To			

11. Awards (Recognition/Prize/Rank in All India Examination)

12. Field of Specialization and Area of Interest (Overall and Specific):

13. List of top 10 peer-reviewed publications (including patent, handbook, manual, software, book and chapter) [please arrange in the following sequence: Author(s); Title of paper; Journals – Volume (Year), Pages (from-to)]

14. Courses taught with level (UG/PG) and duration:

Sl.No	Course Name	Level(UG/PG)	Credit	No. of students	Duration Taught

15. Ph.D Level Supervision

Sl. No.	Name of The Candidate	University Registered & date of registration	Title of Ph.D Thesis	Year with date of submission	Status Awarded/under review

16. Masters Level Supervision

Sl. No.	Name Candidate	of University Institute	/ Thesis Title	Year

17. UG/any other Level Supervision:

Sl.No.	Level	Area of Work	University Institute	/ Year

18. Lab Development activities undertaken: (50 Words Max)

19. Courses developed:

20. Workshops/Seminar/Conferences/Training Programmes Attended in last three years (only numbers)

21. Workshops/Seminar/Conferences/Training Programmes Organized in last three years (only numbers)

(Signature of Candidate)