

**BIRLA INSTITUTE OF TECHNOLOGY, MESRA, RANCHI  
(MID SEMESTER EXAMINATION)**

**CLASS: BBA  
BRANCH: MANAGEMENT**

**SEMESTER : 5<sup>th</sup>/ADD  
SESSION : MO/2025**

**SUBJECT: MN424 MANPOWER PLANNING**

**TIME: 02 Hours**

**FULL MARKS: 25**

**INSTRUCTIONS:**

1. The question paper contains 5 questions each of 5 marks and total 25 marks.
  2. Attempt all questions.
  3. The missing data, if any, may be assumed suitably.
  4. Tables/Data handbook/Graph paper etc., if applicable, will be supplied to the candidates
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	MARKS	CO	BL
Q.1(a) Explain in details the factors affecting Manpower Planning.	[2]	1	1
Q.1(b) Coleman has defined manpower planning as “the process of determining manpower requirements and the means for meeting these requirements in order to carry out the integrated plan of the organization.” Explain the statement	[3]	1	1
Q.2(a) Explain in details the importance of manpower planning.	[2]	1	1,2
Q.2(b) Explain in details the 5 steps in manpower planning.	[3]	1	1,2
Q.3(a) Write a short note on “Meeting the organization's goals and objectives”	[2]	1	2
Q.3(b) “Manpower forecasting is the process -including developing and controlling by which a firm ensures that it has the following: i. The right number of people, ii. The right kind of people, iii. At the right places, iv. At the right time, doing work for which they are economically most useful”. Explain the statement.	[3]	2	2
Q.4(a) Write a short note on “Demand and supply forecasting”	[2]	2	2
Q.4(b) Explain details the “Survey Method of Demand Forecasting technique”.	[3]	2	2
Q.5(a) Write a short note on “Forecasting accuracy”.	[2]	2	2
Q.5(b) Explain in details the various benefits of forecasting.	[3]	2	2

:::23/09/2025 :::M