CLASS: BBA/BCA   SEMESTER : III
BRANCH: BBA/BCA   SESSION : MO/2024

SUBJECT: MN203 COMPUTERIZED ACCOUNTING

TIME: 3 Hours   FULL MARKS: 50

INSTRUCTIONS:
1. **The question paper contains 5 questions each of 10 marks and total 50 marks.**
2. **Attempt all questions.**
3. **The missing data, if any, may be assumed suitably.**
4. **Before attempting the question paper, be sure that you have got the correct question paper.**
5. **Tables/Data hand book/Graph paper etc. to be supplied to the candidates in the examination hall.**

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Q.1(a)   Explain the differences between manual and computerized accounting.   [5]
Q.1(b)   What are the features of computerized accounting.   [5]

Q.2(a)   What are the steps for creating a new company in Tally.   [5]
Q.2(b)   What are the features of accounting package.   [5]

Q.3(a)   What do you mean by voucher. What type of entries are made in contra voucher.   [5]
Q.3(b)   Explain any five types of vouchers.   [5]

Q.4(a)   What are the steps for creating and deleting a single group   [5]
Q.4(b)   What are the steps for creating a ledger.   [5]

Q.5(a)   Define Purchase Book and Purchase Return Book.   [5]
Q.5(b)   What is a Balance Sheet. Show the format of a Balance Sheet.   [5]

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