

**BIRLA INSTITUTE OF TECHNOLOGY, MESRA, RANCHI  
(MID SEMESTER EXAMINATION MO/2023)**

**CLASS: BHMCT  
BRANCH: HMCT**

**SEMESTER :VII  
SESSION : MO/2023**

**SUBJECT: HM406 ADVANCE ACCOMMODATION MGMT.**

**TIME: 02 Hours**

**FULL MARKS: 25**

**INSTRUCTIONS:**

1. The question paper contains 5 questions each of 5 marks and total 25 marks.
  2. Attempt all questions.
  3. The missing data, if any, may be assumed suitably.
  4. Tables/Data handbook/Graph paper etc., if applicable, will be supplied to the candidates
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		CO	BL
Q.1(a)	What is job description in housekeeping personnel management. Explain	[2] 1	1
Q.1(b)	Write the advantages of job description.	[3] 1	5
Q.2(a)	What do you understand by position description?	[2] 1	1
Q.2(b)	Describe job specification of a staff.	[3] 1	2
Q.3(a)	What are the advantages of job specification of management / employee.	[2] 1	1
Q.3(b)	Describe job breakdown and their procedure for developing employee job breakdown.	[3] 1	2
Q.4(a)	What is budget? Explain	[2] 2	1
Q.4(b)	Explain the purpose of budgeting.	[3] 2	2
Q.5(a)	Write at least four types of housekeeping budget.	[2] 2	5
Q.5(b)	Explain two main factors of room division budget planning process.	[3] 2	2

**:::::20/09/2023 M:::::**