

End – Semester Examination MO – 2020

(BTECH / BARCH / BPHARM / BHMCT - 1st Semester students only)

Mode of Examination: Online

Instruction to Students

1. a). The end-semester examination will be conducted using Microsoft Teams platform in totally online mode adopting any of the following format or a combination thereof:
 - i. Multiple choice type
 - ii. Objective short answer type
 - iii. extended answer type (answers to be keyed in using keyboard)
- b). An alternative pen and paper mode examination is also permitted in selected cases wherever necessary.
2. For pen and paper examination, the students should write their Name, Roll No., Course Code, Course Name on the first page. All pages should be serially numbered before uploading or submitting.
3. The End Semester Examination will be conducted on MS Teams platform by the respective teachers for three hours only.
4. The Question Paper will be made available 5 minutes before the start of the examination on the scheduled date.
5. For pen and paper examination, students will be required to submit within 15 minutes after the stipulated time of three hours of the examination. No extra time will be given to the student for submission.
6. In case of any unprecedented situation like power cut / connectivity interruption / problem with devices, the concerned student will have to immediately intimate the faculty member about the same. The faculty member may conduct oral examination only for that portion using proportionate time and marks basis, which the student has missed due to the above-mentioned disruption.
7. The course coordinator and concerned faculty members will have the option to conduct the examination on MS Teams either in Quiz mode or in Assignment mode. If the End Semester Examination is conducted in pen & paper, then the students are expected to use A4 size blank papers for answering. Further, they are advised to upload a Image or PDF file on MS Teams for which they may install and use appropriate software using their mobile phones.
8. The concerned coordinator or individual teacher will convey the format of question paper to the students.