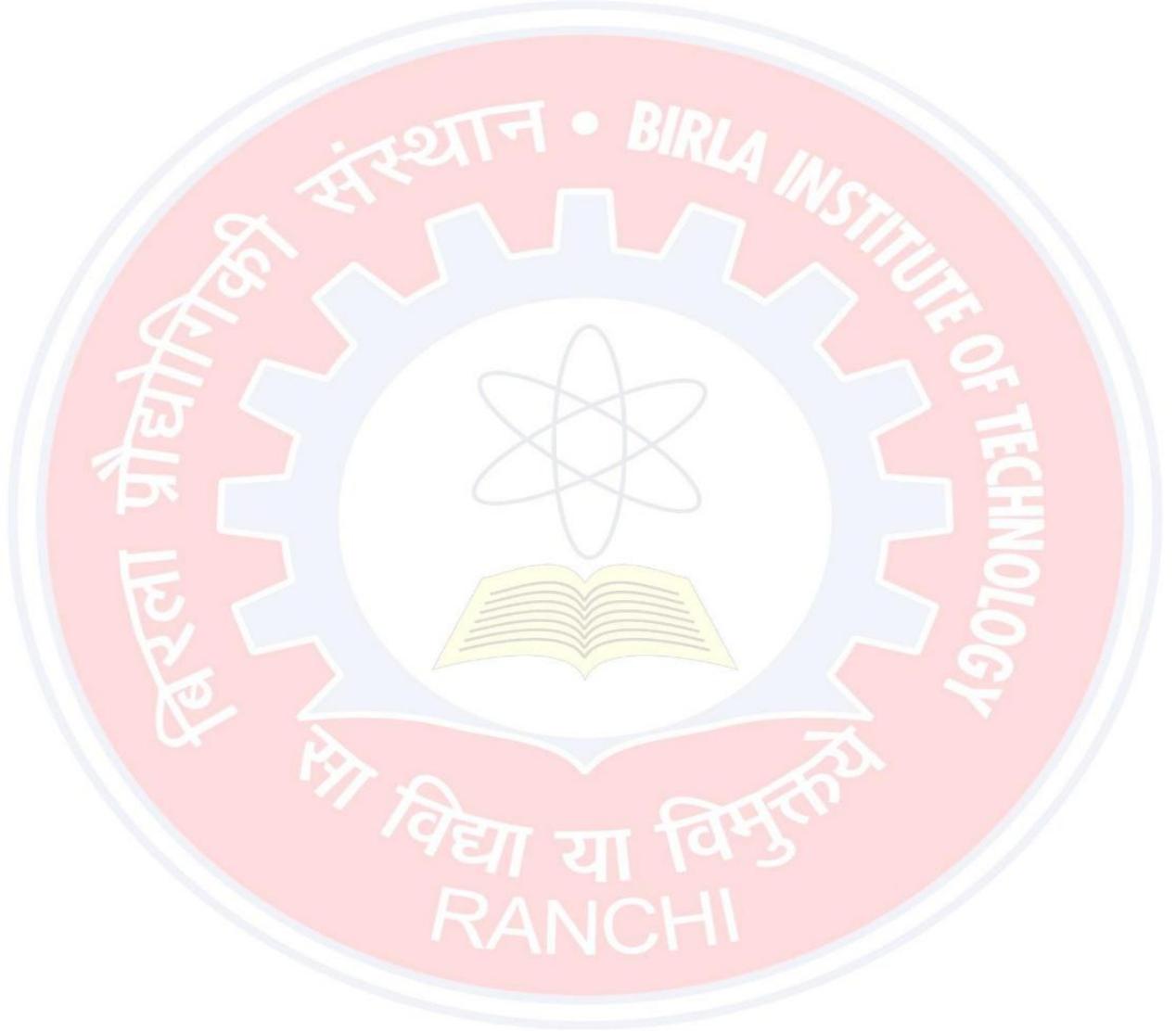




बिरला प्रौद्योगिकी संस्थान
BIRLA INSTITUTE OF TECHNOLOGY
(वि) अनु) आ। अधिनियम १९५६ की धारा ३ के तहत मानित विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956
मेसरा, राँची - ८३५२१५ (भारत) | MESRA, RANCHI - 835 215 (INDIA)



GUIDELINES FOR BIT FINANCIAL ASSISTANTSHIP

Effective From Monsoon (MO) 2024)



बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि. अनु. आ. अधिनियम १९५६ की धारा ३ के तहत मानित विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)
मेसरा, राँची - ८३५२१५ (भारत) | MESRA, RANCHI - 835 215 (INDIA)

CONTENTS

CLAUSE NO.	DESCRIPTIONS	PAGE NO.
I	CATEGORY WISE BIT FINANCIAL ASSISTANTSHIP	1
I.1	BIT Financial Assistantship on Sudden Demise of the Earning Member of the Family	1
I.2	BIT Financial Assistantship to the Ward of the Employees of all BIT Campuses	1-2
I.3	BIT Financial Assistantship for B.Tech. Students under Immersive Summer Research Experience (ISRE) at reputed Foreign Universities	2
II	TERMS AND CONDITIONS	2-3
III	SELECTION PROCEDURE	3



बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि. अनु. आ. अधिनियम १९५६ की धारा ३ के तहत मानित विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)
मेसरा, राँची - ८३५२१५ (भारत) | MESRA, RANCHI - 835 215 (INDIA)

GUIDELINES FOR BIT FINANCIAL ASSISTANTSHIP TO THE STUDENTS OF BIT MESRA (MAIN & OFF-CAMPUS)

I. CATEGORY WISE BIT FINANCIAL ASSISTANTSHIP

1. BIT Financial Assistantship on Sudden Demise of the Earning Member of the Family

In the case of students facing financial hardship due to sudden and untimely demise of the parents (sole earning member) after admission, the Institute will provide freship in tuition fee to the undergraduate and post-graduate students fulfilling the eligibility criteria as under:

- Students will get assistantship if there is no earning member in the family.
- Students must have passed all courses in the previous semester(s). In case of any backlog in the previous semester(s), the Committee at its discretion may consider awarding of assistantship in the subsequent semester provided that all backlogs are cleared.
- Financial assistantship in tuition fee under this category will be given to a maximum of 25 students. The Committee will determine the percentage of tuition fees for the assistantship based on the number of applications and the budget allocated for the scheme.
- The assistantship will be applicable starting from the semester following the demise of parents (sole earning member) and will continue until the final semester, provided the eligibility criteria are met.
- Students applying for this category must submit the following Certificate(s):
 - Death Certificate.
 - Latest Income Certificate of parents issued by a Gazetted Officer not below the rank of CO/SDO/Tehsildar / ITR of the parent (earning member), if any.

2. BIT Financial Assistantship to the Staff Wards

Financial Assistantship will be provided to the ward(s) of the employees of all BIT Campuses fulfilling the eligibility criteria as under:

- Category wise employees eligible to get assistantship for their ward(s).

Category	Basic Pay	Consolidated Pay	Assistantship only in Tuition Fee
a)	Rs. 56,100 - 99,999	Rs. 60,000 – 1,09,000	20%
b)	Rs. 35,400 – 56,099	Rs. 40,000 – 59,999	40%
c)	Rs. 18,000 – 35,399	Rs. 20,000 – 39,999	60%
d)	≤ 17,999/-	≤ 19,999/-	80%

- Assistantship under this category will be applicable to the ward(s) of the employees (maximum two and or one in each program) can avail assistantship from first semester to final semester.



- iii) The assistantship will be applicable to the ward(s) of the employees who register in the regular semester only.
- iv) The ward(s) of the employees having backlog courses can avail assistantship as long as they are promoted to a higher semester. The assistantship will be stopped if progression to the higher semester is not done. Further registration for additional or repeated semesters will never be taken into consideration for an assistantship.
- v) The income of employees from other sources such as pensions will also be calculated along with the basic pay or consolidated pay while deciding the assistantship and the same will be awarded as per the above-mentioned table [2 (i) a,b,c,d].
- vi) Students applying for this category must submit the following certificate(s):
 - (a) Latest Salary Slip of Employee (Father / Mother)
 - (b) Latest Income Certificate of parents issued by a Gazetted Officer not below the rank of CO/SDO/Tehsildar or ITR (to be submitted in case of income from other sources such as pension etc)

3. BIT Financial Assistantship for B.Tech. Students under Immersive Summer Research Experience (ISRE) at reputed Foreign Universities

This financial assistantship will be provided to undergraduate engineering students who are selected for the Immersive Summer Research Experience (ISRE) at prestigious foreign universities as under:

- i) BIT Mesra is likely to incur 1/3 of the cost of the total amount incurred by the students.
- ii) The remaining expenses will be funded by the BIT Mesra Alumni Association -North America (BITMAA-NA) and the student's parents.
- iii) A maximum of 13 eligible students selected during the year can avail the financial assistantship under this scheme.
- iv) The notice for the ISRE at reputed Foreign Universities will be issued separately. Notification and processing of applications under this category will be done by the Office of the Dean of Alumni and International Relations.

II. TERMS AND CONDITIONS

1. The assistantship will cover part or whole freeship in tuition fee only.
2. The Committee reserves the authority to reappropriate the assistantship percentage in tuition fee depending upon the availability of fund.
3. The total budgeted amount is an indicative figure and if required, the same may be adjusted to allow intra-head reappropriation based on the application received and the total budget available.
4. The assistantship is applicable for students studying at BIT Mesra (main and all off-campus).
5. Students can have only one assistantship or scholarship at a time. The Institute maintains the right to take disciplinary action against any students who received scholarship from other sources. In this regard, each student will need to provide an undertaking stating that they have not received any assistantship from any other sources.
6. The assistantship will be awarded uniformly across all programs offered by the Institute.



7. The financial assistantship under any category will be awarded to the eligible students who have not been awarded any disciplinary punishment including black dot(s) during their course of study in the Institute.
8. The Institute reserves the right to amend/discontinue the modalities as well as the types/categories of assistantship schemes at any point of time.
9. The decision of the Institute on all matters for the grant of an assistantship shall be final and binding.

III. SELECTION PROCEDURE

1. The date of applying for the BIT Financial Assistantship for categories (I-1 and I-2) will be notified twice in a year {Monsoon (MO) and Spring (SP) Session} by the Office of the Dean (Student Affairs).
2. The notice for the category (I-3) will be issued separately and the processing of applications under this category will be done by the Office of the Dean of Alumni and International Relations.
3. The students' Assistantship in SP will be given to them in accordance with the MO results, and vice versa.
4. Students eligible for assistantship under any of the categories may submit completed application along with requisite documents before the last date with copies of requisite documents as prescribed.
5. The applications received shall be processed as per the policy enunciated above for assistantship to be awarded by the Institute based on the recommendations of the BIT GP Birla Scholarship Committee and final approval of the Vice-Chancellor.
6. The list of students selected for these assistantships will be notified by the Office of the Dean (Student Affairs).
7. The categories, eligibility and tenure of BIT Financial Assistantship is as follows:

Sl. No.	Category	Eligible Students	Tenure of Assistantship
I.1	BIT Financial Assistantship on Sudden Demise of the Earning Member of the Family	Under-graduate and Post-graduate	From next semester of demise of parents (sole earning member) to final semester
I.2	BIT Financial Assistantship to the Ward of the Employees of all BIT Campuses	Under-graduate and Post-graduate	1 st semester – final semester <i>[only regular semester]</i>
I.3	BIT Financial Assistantship for B.Tech. Students under Immersive Summer Research Experience (ISRE) at reputed Foreign Universities	B.Tech. (Mesra campus only)	6 th semester

