## **User Manual for Paying Admission Fees**

## Step -1: Open with URL erp.bitmesra.ac.in



Step-2: Click on check box and submit (may require you to scroll down)

)		
	Terms and conditions	
~	<ul> <li>Unitivities.</li> <li>In addition, particular services added or offered through this ERP may be subject to additional terms or guidelines, which shall be deemed, incorporated in these Terms and Conditions by reference.</li> <li>Your use of this ERP and any disputes arising in connection with the ERP, or any relevant terms and conditions, policies and notices or any matter related to or in connection threewith is subject to the laws of Maharashtra.</li> <li>This ERP contains material which is owned by or licensed to us. This material includes, but is not limited to, the design, layout, look, appearance and graphics. Copyright in the contents and materials of this ERP as whole is owned by Mastersoft ERP Pvt Ltd.</li> <li>Every effort is made to keep the website up and running smoothly. However, Mastersoft ERP takes no responsibility for, and will not be liable for, the ERP being temporarily unavailable due to technical issues beyond our control.</li> <li>You agree not to circumvent, disable or otherwise interfere with security-related features of this ERP or features that prevent or restrict use or copying of any content or enforce limitations on use of this ERP and CONDITIONS BEFORE USING THIS ERP.</li> </ul>	
~	* Please scroll down for check terms & conditions	
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Step 3: Reset your password

Reset Password					
Old Password *	•••••			]	
New Password *	•••••			]	
Confirm Password *	•••••			]	
Mobile *	9304713218	۵			
Email Id *	kumararijeet033@gmail.com	×	Verify		
	CANCEL				
				]	
				Activate Windows Go to Settings to activate	
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NOTE: OTP will be sent on your registered email id and mobile number.

Step-4: Re-login with new password.

Note : For First Year Students to login into <b>ERP</b> use your Roll	No or Application Id	-
	Birla Institute of Technology Mesra, Ranchi India	
	00001149	
and there is		
	0a4072 0a4072	
		Contraction of the local division of the loc
	OR	
	Forgot Password	
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Step-5: Path: Academic>Student Related>Online Payment (Select from MENU)

## Select "Online Payment"

	ACADEMIC -		🖉 📿 Search 🚯	•
Ð	Student Relation	ed Latest News	Student Information	88 95 *
	∰Cal	endar		
			today May 2020 month week day	
			Sun         Mon         Tue         Wed         Thu         Fri         Sat           26         27         28         29         30         1         26         27         So to Settings to activate Windows.	

Step-6: New page will open where candidate need to select

## Receipt type: Semester fee

Semester: 1<sup>st</sup> and Click ok on pop up message (Do You want to create demand for this Semester)

PAYMENT	aandatory				
Roll No. :	00001149	Year :	First Year	Payment Type :	GENERAL
Degree : MASTER OF BUSINESS ADMINISTRATION		Batch :	2020-2021	College : BIRLA INSTITUTE OF TECHNOLOGY	
Student Name : MEHARJ	Student Name : MEHARJABEEN YAHYA		Semester :		
Branch :	NO BRANCH	Mobile No. :	8085145490	*Receipt Type	*Semester
Gender :	FEMALE	Email ID : adarsh.sinha141	1992@gmail.com	SEMESTER Ft V	1 •

Step-7: Click on Pay Now

C ACADEMIC - EXAMINATION -					😢 🔾 Search 👔 👓
	*				
	Confirm Payment				_
	Note : * Marked fields are mandatory				
	Roll No. :	00001149	Semester Name :	1	
	Student Name :	MEHARJABEEN YAHYA	Order Id :	128293612036	
	Reciept Name :	SEMESTER FEE	Amount To be Pay :	166500.00	
		$\frown$		By Clicking on Pay Now Button You Will be	
		Pay Now	Go Back		<b>a</b> %
		$\checkmark$			*
		42			
					o Settings to activate Windows.
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Step-8: New screen will open (select mode of payment and bank) (payment can be made through debit / credit card and net banking only of any nationalized bank)

©eazypay			
		Merchant : BIRLA INSTITUTE OF TECHN 21/05/2020	NOLOGY ) 19:05:628
Paymen	t Mode		1
RTGS / N Net Bank Debit Ca Credit Ca	IEFT Transaction ID Amount rd Convenience Fee GST Total Dill Amount	20052167264445 Rs. 150500.00 Rs. 1275.42 Rs. 229.58 Rs. 152005.00	
	Mobile No : Opt Payer Name : Opt "Please provide the n ® Domestic Debit Proceed Now	ional Email ID : Optional ional ional inobile number for transaction communication & viewing transaction history. Card Cancel	
		Brought to your by Picic	Activate Windows Go to Settings to activate Windows.

https://www4.ipg-online.com/connect/gateway/processing;jsessionid=LeYHRu22M5oAlTsjD7jwh0kQ.ipg_connect_4?execution=e1s1				
First Data.   Michael Services.				
Amount ₹ 168165.00 INR	This is a secure page which uses SSUTLS (Secure Socket Layer/Transport Layer Security) to encrypt and securely transmit			
Cardholder Name * Card Number * Expiration Month * 03 • Expiration Yoar * 2014 • Card Code * Part bes dylt or the back of your cardh # Mandatory Fields Cancel Continue				

Step-9: After successful payment, payment receipt will be generated. (Payment receipt may be retained for your reference).