



BIRLA INSTITUTE OF TECHNOLOGY

(Deemed to be University u/s 3 of UGC Act 1956)

MESRA, RANCHI – 835215 (INDIA)

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<http://www.bitmesra.ac.in>

LETTER OF RECOMMENDATION

Letters of recommendation from at least two individuals are mandatory for postgraduate and research programmes, and desirable for undergraduate programmes. The format of the letter of recommendation is given below. The testimonials should be obtained from Principal / teachers / persons who can certify the suitability of a candidate for study in the desired programme / discipline. The letters of recommendation must be received by the due date (Please see NRI/OCI/SFFS Information Brochure 2020) for admission to the academic programme commencing in July 2020, and should be mailed directly to:

Dean Admission & Academic Coordination
Birla Institute of Technology
Mesra, Ranchi - 835215 (India)

To be filled by Applicant:

Full Name of Applicant
(Please encircle family name)

The portion below is to be completed by the person giving the recommendation.
The completed document may please be put in an envelope, sealed and signed.
Thank you for providing this information.

Part I: The Birla Institute of Technology would appreciate a statement from you concerning how well you think this applicant is suitable for the admission to the Programme applied for. It would be helpful for us to know how long and in what capacity you have known this applicant.

Please also fill **Part II, Part III and part IV** below

Part II: If the applicant's native language is not English, please evaluate his /her proficiency in English.

Part III: Please rate this student in comparison with others you have known.

| | Above Average | Average | Below Average |
|--|---------------|---------|---------------|
| Native intellectual ability | | | |
| Breadth of general knowledge | | | |
| Ability in written expression | | | |
| Perseverance | | | |
| Emotional maturity | | | |
| Imagination and probable creativity | | | |
| Potential as a teacher | | | |
| Ability to work independently | | | |
| Motivation for proposed programme of study | | | |
| Background for proposed programme of study | | | |

Part IV: Summary Evaluation Please give the applicant's relative standing in your School / Department:

Part V: How do you rate the applicant in overall ability and promise in comparison with other students at the same level of training?

Will perform at a superior level wherever admitted.

Equal to the best in any department

Qualifications marginal but warrants consideration.

Questionable whether admission to further study is warranted

Not able to judge

Signature _____ Date _____

Name (Please print) _____

Position _____

College or University _____

Address _____

City _____ Country _____ Zip Code _____

Telephone _____ Fax _____

E-mail _____

Thank you for providing this information.