BIRLA INSTITUTE OF TECHNOLOGY

A Deemed to be University u/s 3 of UGC Act 1956

MESRA, RANCHI- 835215 (INDIA)

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Ref/Adm/Results/Ph.D. (SP-2025)/2024-25/1

Date: 23.12.2024

Guidelines for the applicants who have got seat allotment of the Ph.D. Program: Session Spring 2025(SP-25)

Subsequent to written test and interview held on 14.12.2024, 17.12.2024 and 18.12.2024, the following applicants have been provisionally selected for admission on merit in various categories for the Ph.D. Program (SP-25) in the various Departments, based on their marks in the Ph.D. Written Test, Academic Performance and Interview.

All provisionally selected applicants shall be required to pay the comprehensive admission fee (for 1st Semester) using Online Gateway through Online Payment Gateway (as shared on your registered email id) by 06.01.2025, failing which their admission offer will be cancelled.

FEES PAYABLE: Applicants shall be required to pay the comprehensive admission fee for 1st semester i.e. Rs. **57,700/-** for Full-Time Research Scholars & BIT Faculty, and **Rs. 77,700** for Sponsored / Part-Time Research Scholars (External**)** using Online Payment Gateway through debit /credit card and net banking.

ENROLLMENT NUMBERS: Institute enrollment numbers will be issued after receiving the admission fee and the physical document verification. After getting the Institute enrollment number, students are advised to contact the Head of the concerned department to get aquatinted with research facilities & faculty members of the Department. The students are then required to fill up the enrolment form (given in the Admission Information Brochure) and submit the same to the office of the Dean (PG Studies) well before the commencement of classes.

REGISTRATION FOR THE 1ST SEMESTER: Please go through the Academic Calendar available on the Institute website under the Academic Program page.

CLASSES: Classes will commence as notified in the Academic Calendar for SP-2025.

VERIFICATION OF DOCUMENTS: Physical verification of documents shall be completed after payment of requisite fees **(before the deadline of fee payment on any working day during office hours).** In case, if any information/document provided by the applicant is found to be incorrect/ inaccurate / false, the admission of such applicants is liable to be cancelled and all fees paid by the applicant shall be forfeited. Decision of the Vice Chancellor, BIT Mesra will be final in such matters.

Applicants will be required to furnish the following documents/certificates in original as well as one set of photocopies during verification of documents.

1. One copy of printout Application form

2. Marksheet of Class 10
3. Marksheet of Class 12 / Intermediate or equivalent
4. Certificate and Marksheets of Graduation
5. Certificate and Marksheets of Post-graduation
6. College Leaving Certificate
7. Migration Certificate
8. **Candidates with qualifications acquired through correspondence or distance-learning programs are eligible only if (a) they acquired such qualifications as working professionals / while in employment, (b) the programs are recognized by the DEC-UGC-AICTE or MHRD, (c) they have passed the qualifying examination at the time of applying, with minimum requisite marks as given in eligibility criteria. They must show original of (i) work experience certificate (ii) pass certificate and marksheets of qualifying examination (iii) proof of the program recognized by the DEC-UGC-AICTE or MoE in letter head of the Institute/College /University during verification of documents.**
9. Score card and letter of UGC-CSIR/DBT/BINC/ICMR JRF and all other similar all India fellowships based on a written test for pursuing Ph.D. (if applicable)
10. **Caste certificate / special category certificate (if applicable) in proper format, signed by appropriate authority.**
11. Sponsorship letter, NOC, Experience Certificate and Facilities available to carry out the research at their place of work (if applicable) for Sponsored / Part-Time candidates.

Note:

a) Applicants will be required to produce College Leaving Certificate, Migration Certificate and Caste certificate in original/ Digilocker. Rest documents / certificates may be withdrawn immediately after verification and by submitting "Undertaking Form" available in the Admission Office.

b) For fee refund rule, please see separate notice on Notice Board of the Institute.

c) Candidates selected under Institute Research Scholarship (IRS) will be notified separately. Such selection will be made from the list of provisionally selected candidates as below.

Dean (AAC)