



BIRLA INSTITUTE OF TECHNOLOGY

(Deemed to be University u/s 3 of UGC Act 1956)

Mesra, Ranchi- 835215

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<http://www.bitmesra.ac.in>

Ref/Adm/Results/2025/PG-1/MAD-JAIPUR

09th May 2025

Admission to M.Sc.(Animation Design) Program 2025 at its BIT Jaipur Off Campus

Guidelines for the applicants who have got seat allotment at BIT Jaipur Campus

Applicants may please note the following:

1. The list of provisionally selected candidates is available at Results/ Updates Section for each round.
2. Applicants who have been allotted a seat will be required to pay the admission fee through Online Payment Gateway (as shared on your registered email id) by last date as mentioned in the results, failing which your admission offer will be liable to be cancelled and will not be considered for further round of seat allotment, if any.
3. After payment of Admission and first semester fees, candidate is required to physically report at allotted campus for document verification.

[The Institute will remain closed on Saturday and Sunday].

CLASSES: Schedule of Regular classes will be notified through the Academic Calendar MO 2025 which will be published on Institute website.

VERIFICATION OF DOCUMENTS: Physical verification of documents will be conducted during the admission. In case if any information/document provided by the applicant online is found to be incorrect / inaccurate / false, the admission of such applicants is liable to be cancelled and all fees paid by the applicant shall be forfeited.

Decision of the Vice Chancellor, BIT Mesra will be final in such matters.

List of documents to carry at time of reporting for admission:

At the time of admission, selected candidates would be required to show the originals of the following documents/ certificates and produce the College Leaving Certificate, Migration Certificate and Caste certificate in original along with self-attested photocopies of the all documents / certificates at BITJAIPUR Off Campus.

1. Pass certificate of Class 10
2. Marksheet of Class 10
3. Marksheet of Class 12 / Intermediate or equivalent
4. Marksheets of Graduation for graduates
5. Certificates and marksheets of qualifying examination

OR

Marksheets upto pre-final year for appearing candidates of graduation / qualifying examination in 2023. They must bring a certificate in original from the Principal of Institute stating that:

- (a) by 30th June 2025, (s)/he will have appeared for examination in all subjects required for obtaining his/her qualifying degree.
 - (b) (s)/he has obtained requisite marks or equivalent based on latest available grades / marks.
6. Candidates with qualifications acquired through correspondence or distance-learning programmes must carry proof of pass certificate and marksheets of qualifying examination and approval of DEC (Distance Education Council).
 7. Caste certificate / special category certificate (if applicable).
 8. College Leaving Certificate

9. Migration Certificate
10. One recent passport size photograph, identical to the photograph affixed in the application form.
11. Candidates who have appeared / are appearing for final examinations in 2025 (i.e. whose complete set of marksheets upto final year are not available) will be required to bring an undertaking on Non-Judicial Stamp Paper of Rs. 20/- (on website for format of undertaking).

Provisionally selected candidates who have appeared for final examinations in 2025 will be required to sign an undertaking at the time of admission on Non-Judicial Stamp Paper of Rs. 20/-to the effect that if they fail to obtain the requisite marks in graduation / Post- Graduation their admission will be cancelled. The deadline for submission of mark-sheet / degree certificate is 31st October 2025, failing which the provisional admission will be cancelled. ([undertaking](#))

Total fees payable at the time of admission

Provisionally selected candidates will be required to deposit requisite fee (as mentioned in the below table) at the time of admission. All payments must be made online. For details, please go through the instructions given on the Institute website. **[Candidate may use the net banking or credit card payment through any nationalized bank].**

Sl. No.	Programs	Total fees payable at the time of admission
1.	MSc. Animation and Design	Rs. 1,63,000/-

For fee refund rule, please see separate notice on the Notice Board and Institute website.

Registration of admitted candidates will be done before reporting for regular classes as per notifications. Classes will commence from **01st August 2025.**

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Dean, (AAC)