BIRLA INSTITUTE OF TECHNOLOGY

(Deemed University u/s 3 of UGC Act 1956)

Mesra, Ranchi- 835215

Website: www.bitmesra.ac.in

Ref. Adm/ B.E. & B.Arch/JOSAA 2017/ 02 **Date: 13 July 2017**

N O T I C E

Guidelines for candidates coming for admission to B.E. and B.Arch at BIT Mesra through JOSAA 2017 (JEE-Main 2017) from 22nd July 2017 to 26th July 2017

We welcome all the candidates at BIT Mesra, who have been selected for admission to B.E. and B.Arch programmes at BIT Mesra through JOSAA 2017 (JEE -Main 2017).

Candidates are advised to note the following:

Reporting Date: From 22nd July 2017 to 26th July 2017 (As per the JOSAA 2017 schedule)
Reporting Time: 10:00 am to 5:00 pm each day
Venue: LH1, BIT, Mesra, Ranchi

(A) Documents to carry at the time of reporting for admission:

1. Printout of Provisional Seat Allotment Letter.
2. Proof of fee payment by e-challan of SBI (Paid to JoSAA 2017)
3. Original Admit Card of JEE (Main) 2017
4. One passport size photograph, identical to the photograph uploaded on the JEE (Main) 2017 application form.
5. Score card of JEE (Main) 2017 issued by CBSE (downloadable score card is acceptable).
6. Photo ID proof issued by Central Govt. / State Govt./ last attended school/12th Admit Card
7. Class X marks sheet as proof of date of birth and Name of Candidate.
8. Class XII (High School) Board Certificate and Marks sheet of qualifying examination with details of Marks and Aggregate percentage of marks for verification in format provided at Annexure 7(b).
9. Medical Report in the format as placed at Annexure -8 (as on JoSAA website)
10. Category (SC / ST) certificate, in the format given on JoSAA website (Issued by competent authority, as per JOSAA rules)
11. Certificate for Persons with Disabilities (PwD), if applicable (on JoSAA website). The certificate should be issued from a duly constituted Medical Board. The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as permanent. **Certificate not issued by a Medical Board or invalid / expired on the date of reporting shall not be accepted in any case.**
12. One set of self-attested copies of all the documents listed above.
13. Migration Certificate
14. School Leaving / Transfer Certificate from the college / school last attended.
15. Printout of locked choices and terms and conditions taken from the JOSAA 2017 website and duly signed by the candidate.

Candidates are advised to keep sufficient number of attested copies of above documents / certificates for their future use.

Contd. on Page -2

(B) Admission Fee of the Institute:

Option -1: Payment through Demand Draft-

- **For B.E. programme:**
  a) Demand Draft of Rs.1,28,000/ - in favour of **"Birla Institute of Technology"** payable at **Ranchi**, towards fees for 1st semester.
  b) Demand Draft of Rs. 25,000/- in favour of **"BIT Hostels Mess Account"** payable at **Ranchi**, towards fees for mess advance.

- **For B.Arch. programme:**
  a) Demand Draft of Rs.1,35,000/ - in favour of **"Birla Institute of Technology"** payable at **Ranchi**, towards fees for 1st semester.
  b) Demand Draft of Rs. 25,000/- in favour of **"BIT Hostels Mess Account"** payable at **Ranchi**, towards fees for mess advance.

Note:
1. **Candidates may deduct the initial fee paid to JOSAA 2017 from the total fee to be paid at the time of admission.**
2. **The fee for Mess Advance is payable through Demand Draft only.**

Option -2: Payment may be made through State Bank Collect [students may use the net banking or debit / credit card payment through any nationalized bank].

- On clicking the link "https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=322526" a disclaimer clause page will appear, where candidate has to click on check box to proceed for the payment.
- New page will appear where candidate need to select "**Requisite fee for 1st Semester**" from the drop down box.
- Enter / select the following details:
  Application No/ BIT Registration No. / JEE-Main 2017 Roll Number, programme, Name, Parents / Guardian Name, gender, Date of Birth, Academic Session, Email Id, Mobile Number, requisite fee etc. **(while filling the form, please do not use special characters e.g. % # @ & ^ - * etc. including brackets and commas).**
- Take a print out of the payment receipt that is generated after successful payment transaction.

Note:
(a) All candidates are advised to carry the original copy of the payment receipt at the time of reporting of admission.

(b) **Bank charges are extra and will be payable by the candidate only.**

Contd. on Page -3

(C) Details of Fee structure for admission to B.E. and B. Arch programmes at BIT Mesra:

Fee structure for B.E. programme 2017

Fee payable at the time of admission and in each subsequent semester for B.E. programme

Particulars	1st Sem	2nd Sem	3rd Sem	4th Sem	5th Sem	6th Sem	7th Sem	8th Sem
Tuition Fee	79500	79500	88000	88000	97000	97000	107000	107000
Development Fee	5500	5500	6000	6000	6500	6500	7000	7000
Institute Exam Fee	4500	4500	5000	5000	5500	5500	6000	6000
Sub-Total (A) :	**89500**	**89500**	**99000**	**99000**	**109000**	**109000**	**120000**	**120000**
Hostel Seat Rent*, Electricity and Transport etc.	13500	13500	14500	14500	15500	15500	16500	16500
Sub-Total (B) :	**13500**	**13500**	**14500**	**14500**	**15500**	**15500**	**16500**	**16500**
Additional amount to be paid at the time of admission								
Admission Fee (One time only)	15000	-	-	-	-	-	-	-
Caution Money (One time only-Refundable)	10000	-	-	-	-	-	-	-
Sub-Total (C) :	**25000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
GRAND TOTAL (A+B+C) :	**128000 ****	**103000**	**113500**	**113500**	**124500**	**124500**	**136500**	**136500**

* Hostel fees are subject to revision in future
** Fee payable at the time of Admission

Notes:

1. Hostel mess charges may range from approximately Rs.2,500/- to Rs.3,000/- per month.
2. **In addition to the above, students will be required to deposit Hostel Caution Money* (One Time only - Refundable) of Rs.5,000/- . They will also be required to pay suitable mess advance at the beginning of each semester, which will be adjusted against their mess charges. For the July 2017 session, this mess advance* will be Rs. 20,000/- [total of Rs. 25,000/-]**

   *Hostel Caution Money (One Time only - Refundable) and Hostel Mess Advance (each semester) are **payable by crossed Demand Draft in favour of "BIT Hostels Mess Account"** payable at **Ranchi**.
3. All other fees must be paid by **crossed Demand Draft in favour of "Birla Institute of Technology"** payable at **Ranchi.**
4. Students will be expected to provide themselves with stationery and textbooks, etc, as prescribed for different subjects.
5. The Institute reserves the right to revise the fees and other charges at any stage.
6. For rules regarding refund of fees on withdrawal, please see separate Notice on Notice Boards.

Contd. on Page -4

Contd. from Page -3 [Page-4]

Fee payable at the time of admission and in each subsequent semester for B.Arch. programme

Particulars	1st Sem	2nd Sem	3rd Sem	4th Sem	5th Sem	6th Sem	7th Sem	8th Sem	9th Sem	10th Sem
Tuition Fee	86000	86000	95000	95000	105000	105000	116000	116000	127500	127500
Development Fee	6000	6000	6500	6500	7000	7000	7500	7500	8500	8500
Institute Exam Fee	4500	4500	5000	5000	5500	5500	6000	6000	6500	6500
Sub-Total (A) :	**96500**	**96500**	**106500**	**106500**	**117500**	**117500**	**129500**	**129500**	**142500**	**142500**
Hostel Seat Rent*, Electricity and Transport etc.	13500	13500	14500	14500	15500	15500	16500	16500	17500	17500
Sub-Total (B) :	**13500**	**13500**	**14500**	**14500**	**15500**	**15500**	**16500**	**16500**	**17500**	**17500**
Additional amount to be paid at the time of admission										
Admission Fee (One time only)	15000	-	-	-	-	-	-	-	-	-
Caution Money (One time only-Refundable)	10000	-	-	-	-	-	-	-	-	-
Sub-Total (C) :	**25000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
GRAND TOTAL (A+B+C) :	**135000 ****	**110000**	**121000**	**121000**	**133000**	**133000**	**146000**	**146000**	**160000**	**160000**

* Hostel fees are subject to revision in future
** Fee payable at the time of Admission

Notes:

1. Hostel mess charges may range from approximately Rs.2,500/- to Rs.3,000/- per month.
2. **In addition to the above, students will be required to deposit Hostel Caution Money* (One Time only - Refundable) of Rs.5,000/- . They will also be required to pay suitable mess advance at the beginning of each semester, which will be adjusted against their mess charges. For the July 2017 session, this mess advance* will be Rs. 20,000/- [total of Rs. 25,000/-]**

   *Hostel Caution Money (One Time only - Refundable) and Hostel Mess Advance (each semester) are **payable by crossed Demand Draft in favour of "BIT Hostels Mess Account"** payable at **Ranchi**.
3. All other fees must be paid by **crossed Demand Draft in favour of "Birla Institute of Technology"** payable at **Ranchi.**
4. Students will be expected to provide themselves with stationery and textbooks, etc, as prescribed for different subjects.
5. The Institute reserves the right to revise the fees and other charges at any stage.
6. For rules regarding refund of fees on withdrawal, please see separate Notice on Notice Boards.

(D) How to reach the Institute:

Birla Institute of Technology is located at Mesra, about 17 kilometres from Ranchi Railway Station, 25 kilometres from Ranchi Airport, 27 kilometres from Hatia Railway Station. Taxi and Autorickshaw are available at these points.

Some other nearby Railway Stations:

- BIT Mesra is 25 km from Ramgarh Cant Junction
- BIT Mesra is 35 km from Barkakhana Junction
- BIT Mesra is 137 km from Jamshedpur

NB: Registration for the 1st semester will be done immediately after admission. Classes will commence from 27th July 2017.

(Dr. Sandip Dutta)
Dean, Admissions & Academic Coordination