BIRLA INSTITUTE OF TECHNOLOGY
(Deemed University u/s 3 of UGC Act 1956)
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4TH ROUND OF SEAT ALLOTMENT
for
B.Tech. programme at BIT Deoghar, BIT Jaipur and BIT Patna Campuses

Guidelines for the candidates who have got seat allotment at any of the Campus

Candidates should check their individual seat allotment by entering Application Number and Date of Birth on the Institute website.

These candidates should note the following:

1. All candidates who have got seat allotment in B.Tech. programme (**in 4th round)** must report in person at any of the above Campuses in between **23-27 June 2018 (10:00 am to 5:00pm)**, failing which it will be presumed that he/she is not interested in the programme and his / her provisional selection will be liable to be cancelled and seat will be allotted to the candidates next on merit from the waiting list of eligible candidates.
2. Provisional admission is subject to verification of original documents at the time of reporting for admission at the Campus.
3. The list of documents / certificates required at the time of reporting for admission is given below. Candidates, unable to show / submit their original documents at the time of admission are liable to have their provisional selections cancelled. Candidates who are found ineligible for admission for any reason will also have their provisional selections cancelled.
4. The campus-wise merit list of all eligible candidates (based on data submitted by the candidates) are also given in separate link on the Institute website.
5. Selected candidates will have an option of up-gradation to higher preferred choices of branch (within the campus only) after admission in subsequent rounds provided they opt for the same through reporting form and exercise during online admission process.

Guidelines for those candidates whose branch have been upgraded (within the same campus)

- Candidates, whose branch have been up-graded in this round, need not to report physically again at the campus, *will* be required to login on the Institute website [separate link is given] for their response ***[mandatory]***. **In case, a candidate does not respond within the stipulated time after his/her branch upgradation, it will be presumed that candidate is fully satisfied with the upgraded branch and do not want to participate in the subsequent round of seat allotment, if any.**

List of Documents /Certificates to bring at the time of reporting for admission:
Candidates must carry the originals of the following documents / certificates at the time of reporting for counselling cum admission. They should also carry one set of photocopies of all these documents, and one recent colour photograph identical to the photograph uploaded on the application form.

1. Printout of online application form (printed from the Institute website)
2. Proof / receipt of application fee of Rs.1,000/- (General) and Rs.750/- (SC/ST) candidates.
3. Admit Card of JEE(MAIN) 2018 issued by CBSE, New Delhi
4. Score /Rank Card of JEE(MAIN) 2018 issued by CBSE [downloadable score card is acceptable]

5. Pass Certificate of Class X as proof of date of birth
6. Mark Sheet of Class X
7. Mark Sheet of Class XII or equivalent qualifying
8. **Certificate of category (SC/ST candidates) if applicable issued by appropriate authority of rank not less than SDO.**
9. Candidates belonging to other special category [Person with Disability / Kashmiri Migrant] must provide the certificate in proper format from appropriate authority.
10. Photo identification: (Driving license, Passport, PAN Card, Aadhaar Card, Voter ID, School / College ID are acceptable)
11. School / College Leaving Certificate
12. Migration Certificate
13. Requisite admission fee in the form of Demand Draft of Rs. 1,37,500/-* for admission at BIT Deoghar & Patna Campuses and Rs.1,24,500/- for admission at BIT Jaipur Campus in **favour of Birla Institute of Technology, payable at that city where reporting for provisional admission.**

*In addition to the above, candidates seeking admission at BIT Deoghar and BIT Patna Campus will also be required to deposit Rs. 5,000/- towards hostel caution money (one time refundable) and Rs. 15,000/- (Rs. 10000/- for Girls at BIT Patna campus) towards hostel mess advance at the time of registration for the 1st semester before commencement of the Classes.

NB: The candidate may also pay the admission fee through State Bank Collect by using the net banking or credit card payment of any nationalized bank. For detail, please see Institute website.

For fee refund rule, please see separate notice on Notice Board of the Institute.

Note:
- In case, candidate reporting for counselling cum admission other than the Campus allotted a seat, will be required to make a Demand draft in favour of 'Birla Institute of Technology' payable at that City where reporting for provisional admission (BIT Deoghar or BIT Jaipur or BIT Patna).
- In case, candidate initially selected at BIT Jaipur campus in the 1st, or 2nd or 3rd round but in the subsequent rounds withdraw from BIT Jaipur Campus and report for admission at BIT Deoghar or BIT Patna campus, will be required to pay the deferential fee at the time of reporting for admission.

(Dr. Sandip Dutta)
Dean, Admissions & Academic Coordination