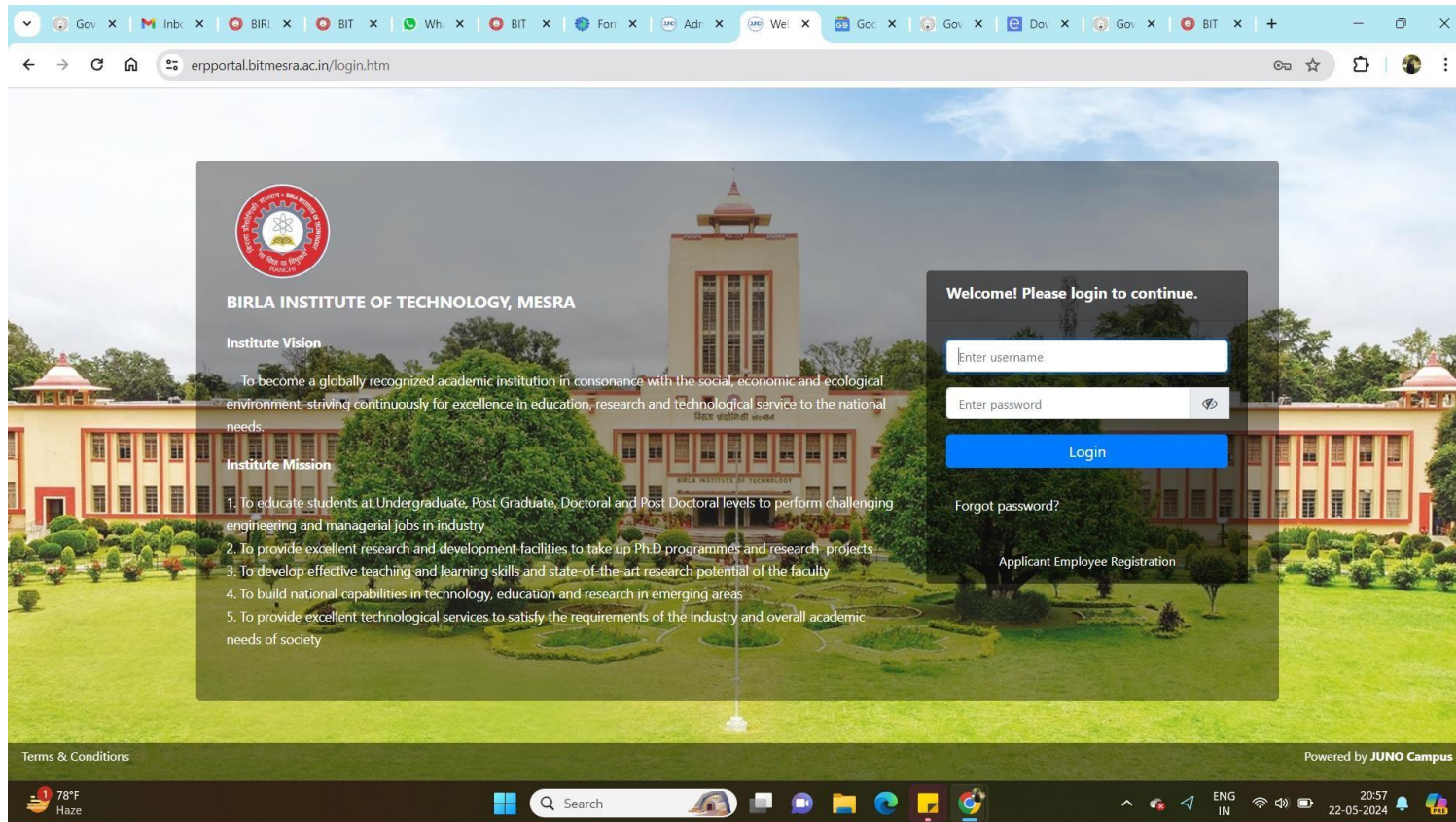


Admission Cancellation Process(For Newly Admitted 1st Semester Students only)

1. Login to the ERP Portal <https://erpportal.bitmesra.ac.in/login.htm> with your credential (**current user id and default password 123456**)



2. After login it will ask to set your password and when the password is set it will prompt for re-login. Now login with the credentials set by you.

2. Select Menu as **Personal -> Admission Withdrawal Request**, fill the application form carefully. Your application form will be processed accordingly(as per Institute Refund Rules).

Admission Cancellation Request: x +

erportal.bitmesra.ac.in/stu_studentAdmissionCancellationRequest.htm

Student Academic Fees Payment Student Hostel Fees Details Personal Academic Functions

PERSONAL > ADMISSION WITHDRAWAL REQUEST

MAY 22, 2024 4:28:08 PM

Specify your reason for admission cancellation*

Beneficiary Relation: Select

Name As Per Aadhar Card Link Nationalised Bank : Name As Per Aadhar Card

Linked With Aadhar Card Yes/ No: Yes No

Name of Bank : Name of Bank

Account No : Account Number

Pan card Number : Pan card Number

Branch Name : Branch Name

IFSC Code : IFSC Code

A/C type Saving / Current : Saving Current

Name as per bank A/c : Name as per A/c

Upload Document

Attached Valid ID-Proof: Upload File

Attached copy of cancelled cheque: (*) Upload File

Click on Upload Document Button to Upload Your Cancelled Receipt

.doc, .docx, .xls, .xlsx, .pdf, .jpg, .text, .png, .gif, .ppt, .pptx, .zip files only

Submit Request

3. Once your application for withdrawal is processed/ approved your credentials will be frozen.
4. Please note that candidate who are applying after commencement of classes, should also upload No Dues Certificate(format available at your allotted campus) along with the Cancelled Cheque .